



## Harbours Committee

**Date:** Wednesday, 4 December 2019  
**Time:** 9.00 am  
**Venue:** Committee Room 1, County Hall, Dorchester, DT1 1XJ

**Membership: (The Quorum of the Harbours Committee shall be no less than 3 persons appointed to the committee but must in all cases be made up of a majority consisting of councillors)**

Kate Wheller (Chairman), Sarah Williams (Vice-Chairman), Dave Bolwell, Rob Hughes, Louie O'Leary, Mark Roberts, Jim Clarke, Lee Hardy, Steve Pitman and Matt Walkden

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**Chief Executive:** Matt Prosser, South Walks House, South Walks Road, Dorchester, Dorset DT1 1UZ (Sat Nav DT1 1EE)

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# **A G E N D A**

## **Page No.**

### **1 APOLOGIES**

To receive any apologies for absence.

### **2 MINUTES**

5 - 12

To confirm the minutes of the meeting held on 25 September 2019.

### **3 DECLARATIONS OF INTEREST**

To receive any declarations of interest.

### **4 PUBLIC PARTICIPATION**

To receive questions or statements on the business of the committee from town and parish councils and members of the public.

### **5 HARBOUR CONSULTATIVE GROUP MINUTES**

13 - 28

To note the minutes of the Weymouth, Bridport and Lyme Regis Harbour Consultative Groups

### **6 HARBOUR MASTER UPDATES**

29 - 42

To receive the Harbour Master Updates.

### **7 ENGINEERING UPDATE**

43 - 50

To provide an engineering update, for all three Dorset Council harbours, to Harbours Committee.

### **8 APPOINTMENTS OF CO-OPTED INDEPENDENT MEMBERS OF THE HARBOURS COMMITTEE**

51 - 54

To endorse the nomination of the Harbours Committee's Appointments Panel for one new Co-opted Independent Member, Mr Lee Hardy, as provided for in the Constitution.

To endorse the appointment for a second 3-year period for one Co-

opted Independent Member, Mr Matt Walkden as provided for in the Constitution.

**9 HARBOURS BUDGET MONITORING 2019/20 55 - 78**

To set out the current position for the Harbour Revenue Budgets for Weymouth, Bridport and Lyme Regis Harbours at the end of October 2019.

To set out the predicted position of the Harbour Reserves for 2019/20.

**10 MEDIUM TERM FINANCIAL PLANS 79 - 110**

To set out the budget requirement for the Harbour Revenue Budgets for Weymouth, Bridport and Lyme Regis Harbours for 2020/21 and beyond. This requirement includes Scales of Charges for all harbours and the Asset Management Plan Improvements for Weymouth.

**11 WORKPLAN 111 - 116**

To note the Harbours Workplan

**12 URGENT ITEMS**

To consider any items of business which the Chairman has had prior notification and considers to be urgent pursuant to section 100B (4) b) of the Local Government Act 1972. The reason for the urgency shall be recorded in the minutes.

**13 EXEMPT BUSINESS**

To move the exclusion of the press and the public for the following item in view of the likely disclosure of exempt information within the meaning of paragraph 3 of schedule 12 A to the Local Government Act 1972 (as amended).

The public and the press will be asked to leave the meeting whilst the item of business is considered.



## **DORSET COUNCIL - HARBOURS COMMITTEE**

### **MINUTES OF MEETING HELD ON WEDNESDAY 25 SEPTEMBER 2019**

**Present:** Cllrs Kate Wheller (Chairman), Sarah Williams (Vice-Chairman), Dave Bolwell, Rob Hughes, Louie O'Leary, Mark Roberts, Steve Pitman and Matt Walkden

**Apologies:** Jim Clarke

**Also present:** Alistair Clarke (Chairman of Harbour Consultative Group)

**Officers present (for all or part of the meeting):**

Lara Altree (Legal Services Manager), Ken Buchan (Head of Environment and Wellbeing), Claire Connolly (Harbour Financial and Admin Manager), Chris Evans (Service Manager for Finance), Keith Howorth (Weymouth Harbour Master), Matthew Penny (Project Engineer), Karyn Punchard (Corporate Director of Place Services), James Radcliffe (Bridport Harbour Master) and Elaine Tibble (Democratic Services Officer)

#### **12. Minutes**

The minutes of the meeting held on 15 June 2019 were confirmed and signed as a correct record.

Cllr Roberts asked if it was usual practice to list the names of members who were unsuccessful in being selected for the roles of Chair and Vice Chair. The Chairman confirmed that this would be checked.

The Chairman of the Weymouth Harbour Consultative Group presented the minutes of the meeting held on 5 September 2019.

#### **13. Declarations of Interest**

Steve Pitman declared an interest as a member of Weymouth Sailing Club.

#### **14. Public Participation**

The following statements and questions were received from Town and Parish Councils at the meeting:

Cllr Jan Bergman – Weymouth Town Council

Cllr Bergman explained that the principles put forward by the Town Council were to ensure that Weymouth was a town where residents would want their children and grandchildren to live. The town should be sustainable with strong education, good employment and opportunities for young people.

The Town Council were keen to explore the opportunity of bringing a ferry service back to Weymouth. He had been in touch with Condor Ferries, but there were other companies that could be explored ie. Red Funnel or others. He wanted to explore which ferry companies might be interested and develop a strategy to ensure a sustainable town.

The following statements and questions were received from members of the Public:

Mr Ian Bruce

Mr Bruce enquired about former Weymouth Harbour Management Board's finances. The ring fencing of the Harbour's finances had not been completed as should have been prior to the formation of the new Dorset Council. He urged the Chairman of the Harbours' Committee to work robustly with officers to deal with the matter properly to ensure ringfencing of the finances for the peninsular and harbour land. Mr Bruce also referred to the North Quay site and the integral need for car parking to help make the offer attractive for the harbour users.

Ms Boyd who crews a diving charter boat in Weymouth Harbour asked for the committee to explain when the Weymouth Quay Regeneration Board would consult with the harbour users. Approved funding for the project needed to be spent within 18 months. The next steps outlined as the full design plan, planning and consent update did not constitute a consultation.

The Chairman advised that she would investigate the matter and respond to Ms Boyd.

**15. Harbour Masters' Report - Weymouth, Bridport, Lyme Regis**

The Weymouth Harbour Master presented his Update.

On the peninsular the terminal building had been demolished and work was being done to convert the land to parking spaces, there would be consultations on the final designs.

There had been a delay on the Harbour Revision Order (HRO) for Weymouth due to the Marine Management Organisation (MMO) raising additional queries, but it was hoped that it would be ready for approval by November/December 2019.

Knights Brown had started to set up and clear the asbestos from the ferry steps site. It was hoped that the piling and major construction would be finished by Christmas with the detailed finishing jobs being done in the new year. The Wall D pontoons would be removed during the work and modified or replaced to fit the new wall layout.

Communications had been sent to local business, hotels and residents regarding the commencement of work and traffic management measures plus the Harbour Master was keeping Harbour users updated.

The Pleasure Pier building had been demolished and removed, it was hoped that a café building of similar concept to the ones on the beach could be let on the pier, which planning permission had been applied for.

The redevelopment of the North Quay Council offices would impact the Harbour, until decisions were made parking would continue, he re-iterated the importance of parking to the harbour users.

The Weymouth Harbour Consultative Group would continue in its present format with meetings held at Weymouth Town Council offices. Cllr Colin Huckle and been appointed to the group to represent the Town Council and Cllr Mark Roberts would be the representative for Dorset Council.

The former Designated Person for the Harbour had left the Council and Mr William Heaps of Marico Marine had been appointed to the post for all three harbours for a period of three years subject to an annual review.

Interviews for the 4<sup>th</sup> Independent Member for the Harbours Committee were planned for the 14<sup>th</sup> October, it was hoped to bring a report back to the committee in November.

The Harbours' Committee Chairman attended the last FLAG meeting, Weymouth Sailing Club were happy with their new pontoons and a draft renewal lease was being discussed with the Rowing Club.

Following opening the facilities at North Quay for visitors use, vagrants started to use the premises, which left no option but to revert to using a fob entry system for berth holders only.

Maritime and Local events were available to view on the harbour website and the Weymouth Water Safety Group continued to meet.

A new member of staff had joined the harbour office.

An MCA Fishing Boat Safety Consultation was due to start on the 14<sup>th</sup> October 2019 and it was hoped that one of the shows would be held in Weymouth.

The PMSC issues within the report were noted with the biggest risk to harbour safety being speeding jet-skis

The Harbour Master for West Bay who was also Interim Harbour Master for Lyme Regis presented the update report for both those harbours.

The marine engineers service kits and parts for sale in the shop at West Bay had contributed to steady income growth over the year.

Waiting lists for moorings had reduced and both harbours would benefit from some advertising.

The Lyme Regis slipway was in need of repair and extension to avoid further issues and a potential safety hazard, the bottom edge had become exposed and a number of the concrete slabs had cracked and buckled. The proposed works will cost in the region of £39K, there was potential to raise part of the slipway area to accommodate storage and repair the remaining part of the slipway, these additional works would increase the cost to C£50k, but would create an opportunity to raise an extra £7k per season in storage provision. The Harbour Master was working with engineers to develop a design, this may need planning permission prior to commencement. The Engineers were looking at costings and a way forward for the Lyme Regis Pontoon Piles.

Timber piles at both harbours were in need of replacement.

The report incorporated pictures of the piles at Bridport Harbour, costings to remove the damaged piles and install the new ones were being considered.

The coastal defence works and the flood wall had also been completed.

Accidents and Incidents were reported. Events in Bridport had been well attended with the exception of the Gig Regatta which had been cancelled due to bad weather.

In response to member questions the committee were advised that the mooring waiting list for Bridport and Lyme Regis has reduced as some new conditions had been implemented. Customers were only able to turn a mooring space down once, they had to live in the West Dorset area and had to pay to go on the waiting list. They also had to make use of the mooring for two years.

There was a member request to ensure that whoever was responsible for manning the harbours out of working hours responded to messages and phone calls.

The Engineering Projects Manager presented the Engineering update.

Annual Harbour inspections were programmed for October 2019, additional monitoring was ongoing on walls F & G in Weymouth.

In West Bay annual dredging work was completed in the Spring, and the 2019 engineer inspections had been completed for both West Bay and Lyme Regis with no significant concerns,

Following member questions the Engineering Projects Manager advised that the detailed laser survey on walls F & G, which was due to take place, would be reported to Committee once completed.



**16. Budget Monitoring - Weymouth, Bridport, Lyme Regis**

The Weymouth Harbour Master introduced the Budget Monitoring Report and outlined the format and the revenue budget break down.

He referred to the Asset Management Plan and the programme of works for 2019/20, this was an extract of the 25 year rolling plan, looking forward it was hoped to continue to put some money into the harbour reserve each year and spend annually as required from the operational budget and the reserve.

The current budget for Weymouth harbour was set last December with the knowledge that there was a predicted shortfall of £116,932.

The Asset Management Plan was taking some time to settle as there was a lot of expensive projects to be dealt with in the first years.

There had been fewer visits from Commercial Vessels than expected which contributed to a reduction in income. The Waverley and some tall ships had cancelled this year, however the income from leisure vessels was up.

Charges for services such as electricity and water continued to be refined.

The outcome of the Budget Monitoring Report was £5,000 adverse. Discussions were ongoing in relation to income and expenditure of sites which were part of the HRO but not previously included in the harbour budget. This included a commitment to the demolition of the Terminal Building of £250,000 and £100,000 for the Quayside Regeneration which had not been included in this Report.

An update on revenue, capital requests and budget would come to the next Harbours Committee meeting.

In response to a question regarding repairs to Harbour walls F & G the Harbour Master and the Engineering Projects Manager advised that walls C & D were the current priority and the money for those would most likely be covered by the allocated engineering budget. Going forward it was suggested that Cabinet would be approached via the Asset Management Group for funding.

It was requested that the Harbour Master circulated maps of the harbour walls definitions prior to the forthcoming tour of the harbour.

It was expected that going forward additional income streams would be achieved with more visitors. The Peninsular Regeneration Project would give more wharf space, but it was not possible to say at this stage what capacity due to boats rafting each other, but there would be more pontoon space which may reduce rafting and consequently encourage more boats.

In response to a question regarding the commercial relationship between the harbour authority and quayside fuel company, the Harbour Master was unable to discuss the proprietor's business but there were clear working agreements

and guidelines in relation to where he was able to fuel vessels. The harbour did not receive income directly from the fuel company but the fuel prices were low and did encourage visiting boats to the harbour.

The Harbour Master for West Bay who was also Interim Harbour Master for Lyme Regis presented the two Budget Monitoring Reports for Bridport and Lyme Regis.

In relation to Bridport the Harbour Master highlighted the favourable employees figure of £8,852, there had been a lot of repairs required for the Harbour's JCB over the last couple of years which had resulted in an adverse Transport figure of £5,000.

With regard to supplies and services, £60,000 of the overspend was due to the outer harbour dredging, In previous years the Environment Agency had covered the cost of dredging the outer harbour but the funding had stopped with the coastal defence and beach reprofiling work that had been done at West Bay. The dredging cost for the current year was £85,000 of which £60,000 was covered by the dredging reserve. There had also been a further £18,000 spent on unexpected slipway repairs. The revenue budget, however was anticipated to be favourable by £20,000 overall, this was due to the increase in visitor numbers and income from other sources, such as the shop, boat repairs, maintenance and boat lifting.

Focusing on the Lyme Regis Harbour Budget Monitoring Report Summary, there was a favourable figure of £13,308 in staffing costs, an overspend prediction on the transport budget due to unexpected repairs and maintenance costs to the harbour's JCB, the committee would need to consider options for replacement over the next year or so, he explained that wear and tear was increased due to where the JCB was stored and the effect of sand on the vehicle.

Based on recent independent advice from marine lawyers it was necessary for Lyme Regis to have a Harbour Revision Order in place to update legislation for the harbour. The cost was in the region of £30,000 which was to be split over two years.

**Decision: that members noted the predicted year end figures for the Harbour's Budgets and the predicted year end position of the Harbour Reserves.**

#### 17. **Lyme Regis HRO**

The Head of Environment and Well Being presented the report which sought authority to prepare and submit a Harbour Revision Order (HRO) to the Marine Management Organisation (MMO) in order to modernise the current local legislation relating to Lyme Regis Harbour.

He advised that the limits and purpose of the Council running the harbour were not as clear as they should be. There were a range of additional common statutory harbour powers which were not in place for Lyme Regis

that would assist in the efficient running for the harbour such as charges and disposal of land.

A budget of £31,500 spread over a period of two years was suggested to cover the cost of the specialist marine lawyer required to make the application to the MMO, the application and cost of public notices.

He explained that an HRO was required for both Lyme Regis and Bridport, but as Lyme's had not been modernised since the 1500s it took priority over Bridport.

Proposed by Cllr K Wheller, seconded by Cllr M Roberts.

Decision: That the Harbours Committee recommend to the Executive and Full Council in that as far as they have power to do so, they agree and otherwise support that:-

1. an application being made to the Marine Management Organisation for a Harbour Revision Order in respect of Lyme Regis Harbour to consolidate and modernise the applicable current local legislation;
2. delegated authority is given to the Executive Director of Place in consultation with the Portfolio Holder for Highways, Travel and Environment to determine the wording of the HRO based on legal advice and undertake all procedures for the submission of the HRO to the MMO;
3. a budget of £31,500.00 be allocated for this work to include legal advice, the application fee and public notices. This may be split over 2 years.

**18. Harbour Committee forward plan**

The Weymouth Harbour Master presented the Workplan which incorporated both standing items and the schedule of items.  
The next meeting would include Harbour budget setting and it was hoped that the new Designated Person would be able to attend.

**19. Points/Questions**

There were no points or questions.

**20. Urgent items**

There were no urgent items.

**21. Exempt Business**

There was no exempt business.

**Duration of meeting:** 9.00 - 10.10 am

**Chairman**

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## WEYMOUTH HARBOUR CONSULTATIVE GROUP

### MINUTES OF MEETING HELD ON MONDAY 11 NOVEMBER 2019

**Present:** D Caddy, A Clarke, K Claydon, T Day, S Goodwin, A Higgins, Cllr C Huckle, J Pullin, Cllr M Roberts, A Sargent

**Apologies:** A Frost

**Officers present (for all or part of the meeting):**

Ken Buchan (Head of Environment and Well-being), Keith Howorth (Weymouth Harbour Master)

**18. Apologies and substitute members**

A Frost sent his apologies.

**19. Declarations of interest**

There were no declarations of interest.

**20. Minutes and matters arising**

The minutes of the last meeting held on 5 September 2019 were approved and members received the minutes of the Harbours Committee meeting held on 25 September 2019.

Regarding the Condor Ferries note in the Harbours Committee minutes, it was highlighted that in some recent Channel Islands press there had been comment that Condor Ferries closed their operation in Weymouth because the Council did not accept an offer from Condor to pay 50% of the re-development costs to accommodate their larger vessel. Cllr Huckle and the Harbour Master confirmed that this statement is not factually correct. The issue would be referred to Dorset Council Comms to see whether any response from the Council will be given.

**21. Weymouth Harbour update**

**Peninsula Development**

Proposals for the re-development of the Weymouth Peninsula site have been considered in 3 phases:

- Weymouth Quay Regeneration Project – covering the quayside from No.1 Berth to the Ferry Steps. Project is supported by £3.8M from the Coastal Communities Fund, which has to be spent by the end of March 2021. This has started with the demolition of the Terminal Building (Building A), demolition of the Ferry Steps Building and repair of Wall D (Ferry Steps).
- Peninsula Phase 1 – a hotel, a pub with rooms and the walkway around the Peninsula.
- Peninsula Phase 2 – further leisure units.

The proposed Peninsula phases 1 and 2 are under review, as part of a wider review of the council's key development sites in Weymouth town centre.

The next steps of the Weymouth Quay Regeneration Project are to complete preparations for demolishing Building B (Former Departures Lounge on Quayside), a full design for the Quay Regeneration and obtaining the necessary planning and other consents.

An engagement session specifically for harbour users will be held at Weymouth Library on **Friday 15<sup>th</sup> November 2019 from 2pm until 4pm**. There will be a brief presentation at 2pm and again at 3pm but will have all the information from the presentation available to view throughout the whole session. The link below covers the press release and details of the wider public engagement session, which is being held from 2 - 7pm 18<sup>th</sup> November at Weymouth Library.

<https://news.dorsetforyou.gov.uk/2019/10/30/weymouth-quay-architects-appointed/>

In the space created by the demolition of the Terminal Building, the potential to provide further parking spaces is being explored.

Further work will be completed on the woodwork of the Pleasure Pier, including the piles and facings on the edge of the Pier. A café building of similar concept to the ones on the beach is expected to be let on the Pier, planning permission has been applied for.

### **Harbour Revision Order (HRO)**

Authority was given by the Statutory Harbour Authority (Full Council) on 22<sup>nd</sup> February 2018 to prepare and submit a Harbour Revision Order to the MMO in order to modernise and consolidate the current dated legislation relating to the Harbour operations.

The latest estimate for approval of the HRO is November/December 2019 as there have been some delays due to the MMO raising additional queries. Once these have been resolved the approval will be dependent on when it can be laid before Parliament.

If and when the HRO is approved, work will commence on defining the Directions.

There is further work to do on the financial impact of the defined HRO area.

### **Fisheries Local Action Group (FLAG)**

The FLAG has now fully committed its funds and currently remains closed to new applications. The Board is still meeting to monitor the expenditure and to visit or be presented with some of the outputs from the projects that were funded over the last two years, particularly infrastructure projects under Priority Three of the Local Development Strategy which aimed to

enable safe, sustainable working ports and harbours.

FLAG Board meetings are attended by Weymouth Harbour Master, along with a number of representatives from Dorset Council and Mr R Summerhayes, the Weymouth fishermen's representative.

A successor Fisheries Fund scheme has been announced with further details available in due course but dependent on the Brexit decision. There is an interim fund that has recently been announced as a consequence of government intervention.

### **Harbour Wall D (Ferry Steps)**

Knights Brown are progressing well with the repair to Wall D (Ferry Steps). It is hoped that the piling and major construction work will be finished by Christmas with the detailed finishing jobs being done in the New Year.

The Wall D pontoons have been removed for the duration of the work and will need to be modified as necessary to fit the new wall layout.

### **Harbour Walls Condition Survey**

A full condition survey, including underwater surveys, of all the harbour walls has been carried out for the Council. As a result of the survey, officers are developing a programme of works with associated costs. This is 6 years after the last survey so that comparisons can be made to evaluate any deterioration.

Officers have requested a non-technical summary of the report be provided.

The 2019 engineer inspections are programmed for October 2019.

Additional monitoring is commencing on Harbour Walls F&G (Peninsula) due to the findings from previous asset inspections reports. A detailed laser survey took place on the 25<sup>th</sup> September followed by quarterly visual inspections.

### **Recent Harbour Works**

The programme to return some investment in to the infrastructure continues:

- Ground soil samples have been taken along the route of the proposed sewage pipe for connection of Westway Road toilets to the mains. There continues to be discussions with the landowners, the outcome of which will then allow an estimate of the amount of soil to be moved. This will then determine whether it is cost effective to continue with the works.
- It is still hoped to provide WiFi coverage in most areas of the harbour but there remains a complication with Open-reach data capacity in the area. The project has been confirmed for a grant as part of a wider Council project to provide WiFi to the general public but is only valid until the end of the year.

- It is planned to replace some more electricity bollards on North Quay pontoons.
- It is planned to replace some more decking on North Quay pontoons.
- Lighting for the Commercial Road pontoons is still being considered.

## **Maritime and Local Events**

A list of events for this year is available on the harbour website. The following are some of the remaining harbour related ones for which support and understanding are encouraged:

### **2019**

5 November	Guy Fawkes Celebration
25 December	Christmas Day Harbour Swim

### **2020**

12 – 14 Jun	Poole Boat Show (Weymouth Harbour stand)
11 – 12 July	Seafood Festival
20 September	Ironman 70.3

## **Weymouth Rowing Club**

A draft Rowing Club lease for renewal has been shared with the Club and is being discussed.

## **Weymouth Inshore Lifeboat Boat**

Discussions continue regarding a solution for housing a larger Inshore Lifeboat.

## **North Quay Facilities**

A fob system is being installed on the gents facility at North Quay so that the facilities can revert to single sex. This unfortunately still negates the use of the facilities by visitors who now all have to use 13 Custom House Quay.

## **Weymouth Water Safety Group**

The Weymouth Water Safety Group led by Hannah Wiggins-Bett, the Community Drowning Prevention Coordinator of the Royal Lifesaving Society continues to meet and seeks opportunities to deliver water safety messages. Some successful events have been held this year.

## **North Quay Council Offices Redevelopment**

The site of the former North Quay Council Offices is one of the Weymouth town centre key redevelopment sites under review. The interest to this group is the potential impacts of any development on the North Quay pontoons, including access, parking and unloading for harbour users.

An application for the demolition of the offices at North Quay was recently withdrawn, and will be re-submitted in the next few months with additional



information in relation to the sustainability and reuse of the building and the potential environmental impact of its demolition.

### **Harbour Staff**

Sarah Johnston has been recruited to replace Claire Flowers as Moorings Officer.

### **4<sup>th</sup> Harbours Committee Independent Member**

A 4<sup>th</sup> Independent Member for the Harbours Committee has been nominated but this needs to be endorsed by the Harbours Committee (4<sup>th</sup> December) and then Full Council (13<sup>th</sup> February).

### **MCA Fishing Boat Consultation**

The MCA held a consultation on 14<sup>th</sup> October at the Angling Club where local fishermen were briefed on and discussed a proposed new Code of Practice for Small Fishing Vessels covering the following:

- Construction, Watertight and Weathertight Integrity
- Stability
- Machinery
- Electrical Installations
- Crew Protection
- Man Overboard Recovery.

### **Oil Spills**

Over the recent weeks there have been a number of diesel spills reported in the harbour. All berth-holders have been requested to check their bilges before pumping out to ensure only clean water is discharged in to the harbour. If an auto-bilge pump is fitted bilges must be clean. Bilges must be checked and care be taken. Any spills should be reported to the Harbour Office.

### **Sealife Tower**

The Sealife Tower is expected to be removed in the coming months.

### **Points from last meeting**

It is still planned to have some glass recycling bins on the North Quay and Westway Road pontoons once the arrangements and costs are settled.

### **PMSC Items**

Nothing to report.

### **Questions from HCG Members**

See item 23 below.

**Visiting Vessels and Inner Moorings Statistics from 1 Apr 19 to 31 Oct 19 (Updated from 30 Sep 19 at the meeting)**

**Visiting Yacht Nights:**

<b>Visiting Yachts To end October 2019</b>	
No Visitor Nights	5324
% variance compared to 2018/19	Up 11%
% variance on 3 year average	Up 9.8%
No. short stay (2018: 248)	197
No. FOC given on loyalty discount scheme (2018: 382)	392

**Inner Harbour Moorings:**

- % Berth Occupancy - Inner Harbour Marinas – 254 of 411 at end of period
- % Berth Occupancy – Chain and Sinker Moorings – 28 of 30 at end of period but the 2 vacancies are under offer
- % Berth Occupancy – Commercial Berths - 83 of 107 at end of period.

**Dates for future meetings (Commercial Road)**

- 23 Jan 20.

The following 2 items were added at the meeting:

**Peninsula High Mast**

The high mast lights nearest to the Sealife Tower will be taken down soon as the structure has been condemned.

**Oil Spill Exercise**

There will be a Tier 2 Oil Spill Exercise held within the harbour on Tuesday 19<sup>th</sup> November. A Notice to Mariners will be issued. There should be little impact on harbour users but the potential increase in activity, including the deployment of equipment by Adler and Allan, should be noted.

**22. Port Marine Safety Code (PMSC) Issues**

No further PMSC Items were raised.

**23. Items from members**

**Composition of the Group including communications within areas of responsibility.**

Jamie Pullin – Can the constitution of the Group be re-considered with particular reference to dive charter boats.

There was a short discussion about how Group Members were reaching out to their

respective sectors. A number of ways were discussed and the Harbour Master encouraged members to try to pass any messages as far as possible, complementing the information that is sent out from the Harbour Office. He offered to help members with their distribution lists if required.

It was explained to the Committee that the dive charter boat community felt that they should have their own representation on the Group due to their unique circumstances. After some discussion, the members agreed that the number of boats concerned does not merit a specific member in the Group. There are already examples of members who have wide communities and this is now working well. Efforts will continue to embrace the dive community through the charter boat representative. There remains the option to invite guests to group meetings on a case by case basis if there are specific items that cannot be covered by the existing members. It was suggested that the Dive Shop owner might wish to consider being the substitute member to the harbour traders' member as there is a vacancy there; Dave Caddy will follow this up. Consideration will be given to who is the charter boat member and substitute when they change in the future to try to include the dive charter boats in one of those positions.

It was reported that none of the dive boat owners are able to attend the engagement meetings for the Quayside Re-generation due to leave and other significant reasons. If this is the case the Harbour Master would arrange a catch-up session.

#### **Mess and damage from sea birds**

Kathy Claydon - Please could we discuss what action can be taken to improve our fight against the infestation of seagulls and shags/cormorants. They are making it impossible to place anything on some of the pontoons e.g. D pontoon. They are also damaging equipment on boats and causing a real mess on all part of the boats.

The current arrangement with the bird of prey patrols was explained. Some of the bird patterns have changed due to the removal of the gasholder off Westwey Road and also because of the synthetic decking being placed on 2 of the North Quay arms. It is hoped to replace the remaining 2 arms at North Quay with synthetic decking over the winter, which should help the situation on D arm. The arm was cleaned when it was last reported to the Harbour Office as an issue.

#### **24. Any other further business**

Dave Brown and Roan Doyle of Dorset Police briefed the Group on the current situation with the Marine Policing Team, which is still evolving how best to support the community. It was stressed that reports of incidents are needed to justify the use of the Team so all harbour users are encouraged to report accordingly. It was advised that when reports are made to the Police that it is stressed that it is a marine incident.

The Harbour Master reminded the Group about the forthcoming engagement meetings.

#### **25. Dates for future meetings**

- 23 Jan 20.

It was agreed by the Group that the Weymouth Town Council room was suitable for the meeting and accepted that there will be a small charge to cover the costs of security to open and man the building.

**Duration of meeting:** 1 hour 30 minutes

**Chairman**

.....

Present	
Ken Buchan (KB)	Head of Environment & Well being
James Radcliffe (JR)	Harbour Master
Ben Harvey (BH)	Assistant Harbour Master
Cllr Kate Wheller (KW)	Harbour Committee Chair
Cllr Sarah Williams (SW)	Harbour Committee Vice Chair
Cllr Mark Roberts (MR)	Harbour Committee Member
Jodie Hill (JH)	Senior Business Support Officer
Becky McGowan (BM)	Harbour Administrator for Lyme Regis and Bridport Harbours (Note Taker)

Notes of the meeting held at The Salt House, West Bay on Monday 21 October 2019 18:30

1. Welcome and Introductions	Action
JR welcomed everyone to the meeting and asked everyone to introduce themselves.	
2. Apologies	
Apologies were received from: Yvonne Lester – Business Support Team leader	
3. Minutes of the previous meeting	
<p>No questions were raised from the user group following the previous meeting.</p> <p>JR explained the car parking at the end of West Bay road has been resolved; gates are now left open at all times.</p> <p>Dredging was delayed however the work was completed resulting in better depth in the outer harbour. JR explained there are discussions for a 3 year agreement to hire the contractor again to do the inner harbour using the same method. This would be a great time to work on ground chains.</p> <p>The boat lifter is a success; there is now more flexibility when vessels are taken in and out.</p>	
4. Harbour report, Updates	
<p>Works will begin for roughly two weeks at the end of November and two weeks at the end of December 2019 on installing the timber piles currently stored on the east pier.</p> <p>All events held except the regatta that was cancelled due to the weather, went well with positive feedback. No concerns were raised.</p> <p>The Harbour shop &amp; vessel service is thriving and proved to be busy this season. JR advised to make bookings early for vessel servicing.</p> <p>The sector light at the top of the slipway is not used often. JR proposed removing it on agreement of the harbour users by application to Trinity House. JR explained that there are plenty of other navigation lights around the Harbour for use. Harbour users agreed.</p> <p>JH updated the Harbour users with changes to Harbour renewals for this year. Notice of these changes will be sent out to all mooring holders following the committee meeting at the beginning of December.</p>	JR

5. User representative's reports	
No reports.	
6. Future structure of the Harbour User Group	
<p>KB - Bridport, Lyme Regis and Weymouth Harbours are now together under one authority, Dorset Council. One Harbours Committee will oversee all three Harbours. Weymouth &amp; Lyme Regis currently have representatives in their Consultative group such as fishing charters, mooring holders and other associations. It is proposed to formalise Bridport Harbour user group by appointing representatives for each user group which will be drafted in the near future. The new Consultative group will require a Chair. Harbour users were asked to think about the opportunity and to put forward their interest, responsibilities include producing of Harbour representative reports, meeting agendas and chairing the Harbour Consultative Group meetings with assistance of the Harbour Master. The Consultative Group reports will be presented and information shared amongst the group and Committee.</p> <p>Cllr KW explained that anything can be brought forward for discussion at the Harbour Committee meetings from how to create a plastic free sea, pontoons, refuelling at the harbour, Wi-Fi, parking etc. Nothing is off limits. The Committee would also like to hear any ideas that could improve the harbour. More information will be circulated in due course.</p>	
7. Any other business	
<p>Parking permit fees for Commercial Fishing are currently under review by the Harbour Committee. JR explained that parking permits will also be issued for display in vehicles next year.</p> <p>Pricing structures will remain independent and will not be amalgamated with Weymouth. Although all 3 Harbours are under one authority, they remain independent. Each Harbour will have its own cost centre and any income generated will go back to each Harbour to assist them in becoming self sufficient.</p> <p>The Harbour user group expressed concerns over a possible high price increase next season. JR advised any increase made will be as low as possible. Cllr KW explained that Harbours can not be subsidised by the council and fees will be set by Committee in order to assist the Harbour become self sufficient.</p> <p>It was proposed by a Harbour user to lower the rate of Harbour staff assistance to encourage new Harbour users. He explained that within the hour of assistance he had great advice and felt considerably more confident manoeuvring safely in the built up busy harbour however the price was high. JR responded with agreement and explained that the fees are being reviewed by Committee.</p> <p>There is up to a two year wait for customers currently on the waiting list.</p> <p>It was advised to speak with Town Council or the Highways Committee for concerns regarding parking in front of Kiosks.</p> <p>Harbour rules and regulations are under review.</p> <p>A concern was raised regarding Health &amp; Safety. JR advised there is room for improvement when mooring vessels. Poorly moored vessels affect neighbouring vessel and users are encouraged to seek help from Harbour staff if unsure.</p>	

<p>Harbour user feels there are some vessels too big for the harbour and advised JR to look at a suitable size limit.</p> <p>Concern raised by Harbour user over waters running into the sea from the old refuse centre in Bothenhampton. Harbour user was asked to speak with Cllr MR and Cllr SW at the end of the meeting to discuss further.</p> <p>Compliments were given to the Harbour staff for their continued hard work and the tidiness of the Harbour.</p> <p>The meeting concluded 19:45</p>	JR
<b>8. Date, time and venue of next meeting</b>	
To be arranged. Aiming for March – April before the new season begins. New Harbour representative chair to be elected.	

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**Lyme Regis Harbour Consultative Group (LRHCG)**  
**Meeting 22 October 2019**

**Present**

Ken Buchan (KB)	Head of Environment & Well Being
Cllr Kate Wheller (KW)	Lyme Regis Committee Chair
James Radcliffe (JR)	Interim Harbour Master
Cllr Mark Roberts (MR)	Harbour Committee Member
Jodie Hill (JH)	Senior Business Support Officer
Becky McGowan (BM)	Business Support Officer, Harbour Administration, Note Taker
Sally Holman (SH)	LR Local Area Partnership, LRSC Ltd, Cobb residents
Ken Dibben (KD)	Unaffiliated Mooring holders
Keith Thompson (KT)	LRSC Ltd
Mark Dack (MD)	Yeomans Boat
Nick Williams (NW)	Boatmen
Nick Marks (NM)	RNLI
Derek Vickery (DV)	Unaffiliated Observer
Kelley Murray (KM)	LRPBC + PWC
Max Gallop (MG)	Aquarium
John King (JK)	Fisherman L.M.H.B
Will Reed (WR)	Principle of the BBA
Simon Hanley (SH)	Lyme Regis Harbour Assistant
Harry May (HM)	Tripping Boat Association
Stuart Wain (SW)	Lyme Regis Harbour Assistant

Notes of the meeting held at Lyme Regis Sailing Club at 18:30hrs on Thursday 22 October 2019.

1. Welcome, Introductions	Action
JR welcomed everyone to the meeting. Round the room introductions.	
2. Apologies	
Apologies received from: Mike Higgs – Assistant Harbour Master Cllr Sarah Williams – Harbour Committee Vice Chair Steve Postles – Fishing College Yvonne Lester – Business Support Team Leader	
3. Notes of the Previous Meeting	
Infrared cameras are set up and running.	
Wi-Fi - JR hopes to have Wi-Fi set up by start of the season next year. Mooring holders would like viewing access to webcams. JR hopes to install a webcam in the near future.	JR
MS & JK requested regular sweeping of the Cobb as they feel this is not done often enough. JR will look into this. It was also suggested that fishermen help with keeping this area clean and tidy.	JR
There was a discussion regarding PWC's which was continued under item 6.	
4. Matters Arising	
No matters arising from previous meeting notes. All other matters were discussed under item 5.	
5. Harbour Report Updates	

<p>MMO funding has been secured for piling of the pontoons however engineers have now advised the piling method originally quoted for would not be suitable due to the rock bed and rock socketing is required. The cost for this is much greater, estimating £400,000. This is unattainable from funding or DC resources and so a new method will need to be sought. JR asked the group for ideas and suggested anchorage options of larger weights and chains. There are ongoing discussions regarding the MMO funding. Dorset Council is keen not to lose any funding and will seek alternative methods along with possible new funding opportunities.</p> <p>There was a discussion regarding privately owned pontoons amongst the representatives. There are plates signposting private pontoons for public knowledge. These have increased the pontoon space available. Most in favour of the pontoons and positive comments were made. The Council has concerns regarding liability for privately owned sections of the pontoon and this will be looked at for next season.</p> <p>Dredging – A meeting will be held next week to discuss a 3 year future plan. JR is hoping to begin dredging before the start of the season. SH requested Lyme Regis take priority as it hasn't yet been done. JR acknowledged request and confirmed funding was in place.</p> <p>JR proposed ideas for the slipway to resolve the large drop causing potential health and safety issues. JR suggested either extending the slipway from one end to the other to create a larger slipway area or raise a section by 20m in and across on the side nearest the sailing club. This area would be used as storage space for the kayaks leaving the current kayak storage area empty for parking use. Parking would be first come first serve for mooring holders and Harbour users.</p> <p>KD asked how safe the area would be for members of the public. JR explained the raised area would have railings placed around for safety.</p> <p>SH- Requested the idea be displayed in the Notice Board.</p> <p>JH- Updated the Harbour representatives with changes to Harbour renewals for this year. Notice of these changes will be sent out to all mooring holders following the committee meeting beginning of December.</p>	
<b>6. User Representatives Reports</b>	
<p>There was a discussion around PWC's and use in the Harbour. KM provided a letter in favour of PWC's and this was handed to Committee members. Cllr KW agreed to place on the agenda for discussion in the near future.</p> <p>KD – It was requested by a mooring holder to replace the yellow notice on the north wall. "No berthing beyond this point" and to also inform holders of any changes to dates or times of vessel lifts. JR- Noted this and will make better communication in future.</p> <p>RNLI- Lyme Regis Lifeboat has had another busy year with 27 shouts to date. Whilst a number of these have resulted in giving assistance to boats from Lyme Regis and West Bay Harbours, about half have been to people in difficulty on the coast including getting cut off by the tide.</p> <p>The episode of 'Saving Lives At Sea', featuring the Lyme Regis lifeboat crew, is scheduled to be broadcast on BBC 2 at 8pm on Tuesday, November 5. The lifeboat week was at its best ever record raising £52000. £42000 went to charity.</p> <p>NM- Expressed concerns over the launch and recover of the lifeboat during</p>	<p>Cllr KW</p>

<p>low water tides in the Harbour mouth due to the lack of dredging. The alternative launch route across the beach to the north of the North Wall is easily blocked if pontoons are stored in the North East corner of the harbour. If no launch route is available the Lifeboat could be declared "Off Service" with the concomitant loss of lifesaving cover at this end of Lyme Bay. JR proposed opening an access point in the wall specifically for the lifeboats access. JR &amp; NM will discuss this further.</p> <p>It was requested that car parking spaces are left clear for the RNLI shop and station volunteers.</p> <p>Thanks were given to the Harbour staff for their excellent support this season.</p> <p>Sailing Club- The boat park is at full capacity. The Fire Fly's event was great fun with no issues. Members are grateful for the Harbours help and assistance this season.</p> <p>NW- Requested the steps be replaced by the North wall as he feels it would be better for two points of access instead of one.</p> <p>BBA- The student boat launch is December 4<sup>th</sup>. All are welcome to attend.</p>	
<p><b>7. Future Harbour Staffing Arrangements</b></p> <p>KB- Explained the future status of the Harbour consultative group. Bridport, Lyme Regis and Weymouth Harbours are now together under one authority, Dorset Council. They all remain independent with their own cost centre and any income generated will go back into its own harbour helping them become self sufficient.</p> <p>One Harbours Committee will oversee all three Harbours. It is proposed to formalise Lyme Regis Consultative Group by appointing a Chair. Harbour representatives were asked to think about the opportunity to become a Chair and to put forward their interest, the responsibilities include producing of Harbour representative reports, preparing meeting agendas and chairing the Harbour Consultative Group meetings with assistance of the Harbour Master. The Consultative Group reports will be presented and information shared amongst the group and Committee.</p> <p>Cllr KW asked the representatives to think about and put forward any groups that are not represented currently that could be in the future.</p> <p>SH asked whether Lyme Regis Harbour will have its own Harbour Master. KB advised future Harbour staffing is still to be discussed and decided. When making a decision the council will consider feedback on staff structure, Health &amp; Safety and budgets from the new designated person from Marico. The designated person is due to visit the Harbour next week to begin Harbour reviews. There is no specific date for a decision. It is hoped to have some proposals by the end of January 2020. JR will fulfil the current role until the end of January 2020. Consultation with the Harbour users will also be discussed with any decision making.</p>	
<p><b>8. Q&amp;A's</b></p> <p>Q- Is there a plan to extend the pontoon?</p> <p>A- JR- No, we may need to reduce the size due to weather implications.</p> <p>KT asked if water depth figures can be displayed for public knowledge. JR agreed and advised Harbour staff always available for advice.</p> <p>Q- SH- What is happening with phase 5 of the Cobb?</p>	<p>JR</p>

<p>A- JR- Piling works to begin 2021 for both sides of the wall. An engineer can be asked to attend the next meeting to discuss.</p> <p>Q- SH- Will Lyme Regis budget pay for the Harbour Revision Order?</p> <p>A- Cllr MR- There is a budget of £31,500 which will be spread over a period of two years. This would include the cost of specialist marine lawyer required to make the application.</p> <p>Q- SH- Is there anything left from the Coastal Community Team funding?</p> <p>A- KB- Wasn't sure but will find out.</p>	KB
<b>9. AOB</b>	
<p>SH- Asked if the tube tackle line bins could be moved to a different location due to the misuse. Representatives didn't think it would make a difference and thought extra bins would be beneficial.</p> <p>SH- Expressed concern over the lack of reporting on Lyme Regis Harbour at the Harbour Committee meeting held on 25 September 2019 and the following press release.</p> <p>Cllr MR who was present at the meeting felt this was not the case. It was suggested using Dorset Council's communications team to increase publicity and raise the profile of Lyme Regis Harbour.</p> <p>Representatives gave personal thanks to JR for his help and support throughout the season.</p> <p>Meeting concluded 20:25</p> <p>Date of the next meeting is to be arranged. Aiming at March – April before the new season begins. New Harbour representative chair to be elected.</p>	Cllr MR

## Harbours Committee

### 4 December 2019

#### Weymouth Harbour Master's Update, Standing Items and PMSC Issues

##### Peninsula Development

Proposals for the re-development of the Weymouth Peninsula site have been considered in 3 phases:

- Weymouth Quay Regeneration Project – covering the quayside from No.1 Berth to the Ferry Steps. Project is supported by £3.8M from the Coastal Communities Fund, which has to be spent by the end of March 2021. This has started with the demolition of the Terminal Building (Building A), demolition of the Ferry Steps Building and repair of Wall D (Ferry Steps).
- Peninsula Phase 1 – a hotel, a pub with rooms and the walkway around the Peninsula.
- Peninsula Phase 2 – further leisure units.

The proposed Peninsula phases 1 and 2 are under review, as part of a wider review of the Council's property and estates.

The next steps of the Weymouth Quay Regeneration Project are to complete preparations for demolishing Building B (Former Departures Lounge on Quayside), a full design for the Quay Regeneration and obtaining the necessary planning and other consents.

An engagement session specifically for harbour users was held at Weymouth Library on Friday 15<sup>th</sup> November 2019 and a wider public one on Monday 18<sup>th</sup> November.

In the space created by the demolition of the Terminal Building, the potential to provide further parking spaces is being explored.

Further work will be completed on the woodwork of the Pleasure Pier, including the piles and facings on the edge of the Pier. A café building of similar concept to the ones on the beach is expected to be let on the Pier, planning permission has been applied for.

##### Harbour Revision Order

Authority was given by the Statutory Harbour Authority (Full Council) on 22<sup>nd</sup> February 2018 to prepare and submit a Harbour Revision Order to the MMO in order to modernise and consolidate the current dated legislation relating to the Harbour operations.

The latest estimate for approval of the HRO is early 2020 as there have been some delays due to the MMO raising additional queries. Once these have been resolved the approval will be dependent on when it can be laid before Parliament.

If and when the HRO is approved, work will commence on defining the Directions.

There is further work to do on the financial impact of the defined HRO area.

### **Harbour Walls - Wall D (Ferry Steps)**

See Engineering Report.

The Wall D pontoons have been removed for the duration of the work and will need to be modified as necessary to fit the new wall layout.

### **Harbour Walls Condition Survey**

See Engineering Report.

### **Pleasure Pier**

The Pleasure Pier building has been demolished and removed. There is more work to be completed on the woodwork of the Pleasure Pier, including the piles and facings on the edge of the Pier. It is hoped that a café building of similar concept to the ones on the beach will be let on the Pier, planning permission has been applied for.

### **Engineering Update**

See Engineering Report.

### **North Quay Council Offices Redevelopment**

The site of the former North Quay Council Offices is one of the Weymouth town centre key redevelopment sites under review. The interest to this group is the potential impacts of any development on the North Quay pontoons, including access, parking and unloading for harbour users.

An application for the demolition of the offices at North Quay was recently withdrawn, with requests for additional information in relation to the sustainability and reuse of the building and the potential environmental impact of its demolition.

### **Recent Harbour Works**

The programme to return some investment in to the infrastructure continues:

- Ground soil samples have been taken along the route of the proposed sewage pipe for connection of Westway Road toilets to the mains. There continues to be discussions with the landowners, the outcome of which will then allow an estimate of the amount of soil to be moved. This will then determine whether it is cost effective to continue with the works.
- It is still hoped to provide WiFi coverage in most areas of the harbour but there remains a complication with Open-reach data capacity in the area. The project has been confirmed for a grant as part of a wider Council project to provide WiFi to the general public but is only valid until the end of the year.
- It is planned to replace some more electricity bollards on North Quay pontoons.
- It is planned to replace some more decking on North Quay pontoons.

- Lighting for the Commercial Road pontoons is still being considered.

### **Designated Person**

Mr William Heaps of Marico Marine has visited each of the harbours as the Designated Person for his first look. A report will be available for the next Harbours Committee meeting.

### **Independent Members**

Mr Lee Hardy is recommended to be the 4<sup>th</sup> Independent Member for the Harbours Committee but this needs to be endorsed by the Harbours Committee (4<sup>th</sup> December) and then Full Council (13<sup>th</sup> February). See separate report.

### **Fisheries Local Action Group (FLAG)**

The FLAG has now fully committed its funds and currently remains closed to new applications. The Board is still meeting to monitor the expenditure and to visit or be presented with some of the outputs from the projects that were funded over the last two years, particularly infrastructure projects under Priority Three of the Local Development Strategy which aimed to enable safe, sustainable working ports and harbours.

FLAG Board meetings are attended by Weymouth Harbour Master, along with a number of representatives from Dorset Council and Mr R Summerhayes, the Weymouth fishermen's representative.

A successor Fisheries Fund scheme has been announced with further details available in due course but dependent on the Brexit decision. There is an interim fund that has recently been opened as a consequence of government intervention. Applications from government authorities including local government are not permitted.

### **Weymouth Rowing Club**

A draft lease for renewal has been shared with the Rowing Club and is being discussed.

### **North Quay Facilities**

A fob system has been installed on the gents facility at North Quay and the facilities have reverted to single sex. This unfortunately still negates the use of the facilities by visitors who now all have to use 13 Custom House Quay.

### **Maritime and Local Events**

A list of events is available on the harbour website. The following are some of the remaining harbour related ones for 2019 and new dates for 2020 for which support and understanding are encouraged:

#### **2019**

25 December

Christmas Day Harbour Swim

26 December            Weymouth Sailing Club Boxing Day Race – finish outside the Clubhouse, yachts sailing in the harbour

## **2020**

23 May	Weymouth Rowing Club Gig Regatta
12 – 14 Jun	Poole Boat Show (Weymouth Harbour stand)
25 – 28 Jun	OK Dinghy Nationals – Weymouth Sailing Club
4 – 5 Jul	HP30 Regatta – Weymouth Sailing Club
11 – 12 July	Seafood Festival
11 – 12 July	Weymouth Dinghy Regatta (Portland)
5 – 6 September	(or 12 - 13 Sep tbc) Weymouth Keelboat Regatta
20 September	Ironman 70.3

## **Weymouth Water Safety Group**

The Weymouth Water Safety Group led by Hannah Wiggins-Bett, the Community Drowning Prevention Coordinator of the Royal Lifesaving Society continues to meet and seeks opportunities to deliver water safety messages. Some successful events have been held this year.

## **RNLI Weymouth Inshore Lifeboat**

Discussions continue regarding a solution for housing a larger Inshore Lifeboat.

## **Harbour Staff**

Sarah Johnston has been recruited and is in post to replace Claire Flowers as Moorings Officer.

## **MCA Fishing Boat Consultation**

The MCA held a consultation on 14<sup>th</sup> October at the Angling Club where local fishermen were briefed on and discussed a proposed new Code of Practice for Small Fishing Vessels covering the following:

- Construction, Watertight and Weathertight Integrity
- Stability
- Machinery
- Electrical Installations
- Crew Protection
- Man Overboard Recovery.

## **Sealife Tower**

The Sealife Tower is being dismantled and the area will be reverted to parking in the coming months.

## **Oil Spill Exercise**

Every 3 years there is a requirement to complete an Oil Spill Exercise with our Tier 2 Response Contractor. This took place on Tuesday 19<sup>th</sup> November and was supported by a number of external agencies. Favourable reports were received



about the ability to deal with an incident and comments made about the strong team work.

## **PMSC Items**

**Oil Spills.** Over the recent weeks there have been a number of minor but unacceptable diesel spills reported in the harbour. All berth-holders have been requested to check their bilges before pumping out to ensure only clean water is discharged in to the harbour and if an auto-bilge pump is fitted, bilges must be clean. It is believed the vessels concerned have been identified.

## **Visiting Vessels and Inner Moorings Statistics from 1 Apr 19 to 31 Oct 19**

### **Visiting Yacht Nights:**

<b>Visiting Yachts To end October 2019</b>	
No Visitor Nights	5324
% variance compared to 2018/19	Up 11%
% variance on 3 year average	Up 9.8%
No short stay (2018: 248)	197
No FOC given on loyalty discount scheme (2018: 382)	392

### **Inner Harbour Moorings:**

- % Berth Occupancy - Inner Harbour Marinas – 254 of 411 at end of period
- % Berth Occupancy – Chain and Sinker Moorings – 28 of 30 at end of period, 2 under offer
- % Berth Occupancy – Commercial Berths - 83 of 107 at end of period.

## **Questions in advance**

Matt Walkden –

An update on the progress of the HRO.

This question is answered by this update.

Steve Pitman –

Recognising that there may be some problems arising with walls F and G on the perimeter of the Peninsula, does any remedial work conflict with the Quayside Regeneration Project, perhaps the walkway around the Peninsula?

The section of the walkway at Walls F and G will not be modified as part of the Quayside Regeneration Project. Any works on the walls may require closure of the path with an appropriate diversion.

Steve Pitman –

Can we also have an update on wall C, particularly the replacement method proposed, start date and cost?

There is only a concept for the Wall C repair which is a sheet pile design in front of the existing wall. The current expected date for the works is Winter 2020/Spring 2021. Costs are not yet known.

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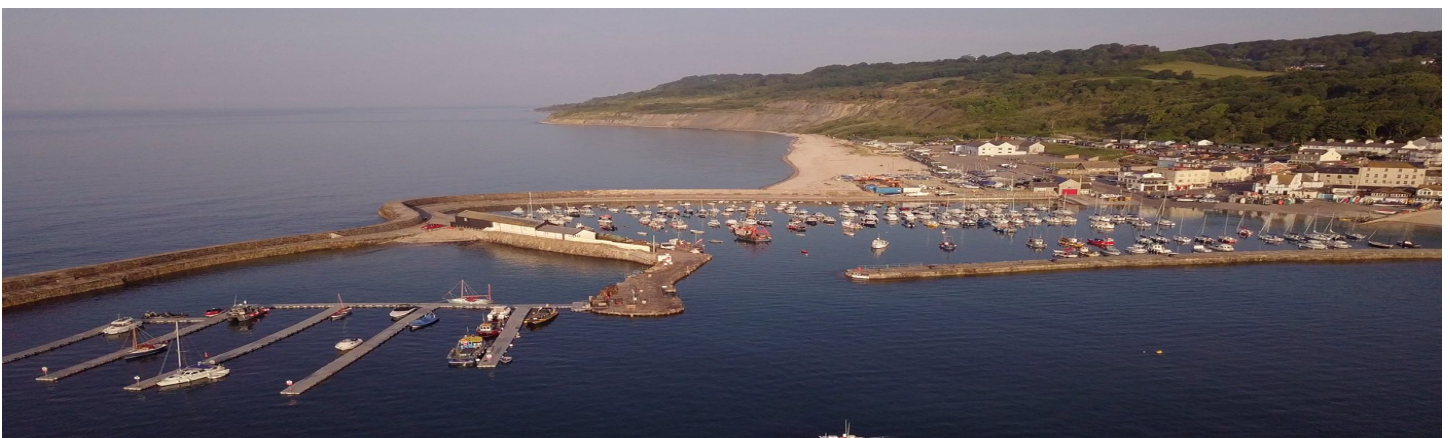
# Bridport (West Bay) & Lyme Regis Harbours Report

Harbours Committee  
4<sup>th</sup> December 2019

James Radcliffe

Bridport (West Bay) Harbour Master

Lyme Regis Interim Harbour Master



# Bridport Harbour Use

	2015	2016	2017	2018	2019 To Date
Season Tickets	100	97	98	118	108
Single Launches	460	522	513	415	454
Visiting Boats Nights	82	88	136	138	183
Boat Lifts (New 2018)				62 £8,804	52 £7,676
Quay Side Parking	£644	£3,935	£3,690	£4,566	£5,370
Shop (New 2018)				£7,917	£16,008
Diving Air Fills	£3968	£18,691	£19,455	£18,352	£13,884
Boat Repairs (New 2018)				£411	£9,483
Waiting List	85	56	36	40	24
Private Moorings	143	141	141	141	139
Commercial Moorings	20	22	22	22	25

- The time of year shows that season tickets launching and visiting boats night and quay side parking have only increased slightly
- The shop, dive compressor and boat repairs are steadily increasing. We are now looking at our winter buy deals ready to stock the shop for the next season.

# Lyme Regis Harbour Use

	2015	2016	2017	2018	2019 To Date
Season Tickets	40	41	51	63	39
Single Launches	160	150	165	180	217
Visiting Boats Nights	152	180	210	340	223
Boat Lifts	65	70	68	75	76 £11,248
Quay Side Parking				£250	£566
Waiting List	30	28	28	20	31
Private Moorings	208	208	206	208	177
Commercial Moorings	32	34	36	36	37

- Season tickets are down but this reflects where single launches are up due to the weather
- Income for boat lifting remains high with more lifts still to take place
- Car parking has increased with plans to increase area to improve on this next year
- Visiting boat nights are down and this is mainly due to the weather and a summer of south easterly winds. The pontoon had to be broken down some 17 times compared to once in 2018.

# Harbour Staff

## Bridport

- Harbour Master – James Radcliffe
- Assistant HM – Ben Harvey
- Harbour Engineer – Ben Renshaw
- Seasonal Assistants
- John Hilton & Paul Attwell

## Lyme Regis

- Harbour Master – James Radcliffe(Interim)
- Assistant HM – Mike Higgs
- Seasonal Assistants
- Stuart Wain, Matt Rattenbury,
- Simon Hanley and Mike May

## Current situation

The staff are on their winter routine which means they are working reduced hours. The seasonal post will see much reduced hours with some not working through the winter period at all. To cover the currently vacant 20 hour post at Lyme Regis, Simon has continued on a 3 day a week basis.

# Harbour Works

## Lyme Regis

### Slipway

- We are currently working to submit a proposal to planning
- Different design ideas are being costed
- The proposal has been discussed with the harbour consultative group

### Pontoon Piles

- The proposed method of piling has been confirmed that it isn't a method that will work
- Rock socketing is the only method that will get through the bedrock
- Quotes for rock socketing we received are in region of 350k – 400k
- We are now looking at the following
  - Laying ground chains with risers
  - Suitable anchor weights that can remain in place
  - Hinge brackets that will be easy to disconnect when the need arises
- We are still hopeful the EMFF grant will cover 75% of the cost

### HRO

- The HRO has been passed by cabinet and full council
- Lara Altree will now be instructing Ashford's to commence works

## Bridport Harbour

### The timber piles

- Works are currently being scheduled for January
- The method is being discussed with the contractor
- We are currently applying for road space to allow us to work safely alongside the harbour walls

# Accidents and Incidents

## Bridport

The Bridport Gig Club had an accident where a gig overturned and the occupants 6 juniors and 2 adults ended up in the water. A further two members of the public (parents) also ended up in the water attempting to rescue.

All occupants including the parents that entered the water were treated by paramedics. The two parents were taken to hospital and discharged later the same day.

The accident raised concerns for safety so the clubs health and safety officer along with myself agreed the club would stop going to sea while all safety procedures and operations were checked. I have made recommendations to the club which they are taking on board and implementing and following a full coxes briefing they will be back out on the water.

The recommendations included

- Life jackets to be worn and fitted correctly
- VHF radios to be on and checked
- Defined operating area

## Lyme Regis

No further incidents or accidents to report

# Events

- West Bay Days held their Bonfire By The Beach and despite the efforts of the weather the event was very well attended



Both Harbours will host the annual swim, Bridport is on Boxing Day and Lyme Regis on New Year's Day

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## Harbours Committee

### Engineering Report Update

Date of Meeting: 04 December 2019

Portfolio Holder: Cllr R Bryan, Highways, Travel and Environment

Local Member(s): Cllr K Wheller, Chair Harbours Committee

Director: John Sellgren, Executive Director of Place

#### **1. Executive Summary:**

The purpose of the report is to provide an engineering update, for all three Dorset Council harbours, to Harbours Committee.

#### **2. Equalities Impact Assessment:**

There are no EQiA implications arising from this report.

#### **3. Budget:**

There are no budgetary implications arising from this report – the schemes are still within budget.

#### **4. Risk Assessment:**

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: LOW  
Residual Risk LOW

#### **5. Climate implications:**

There are no climate implications arising from this report.

#### **6. Other Implications:**

There are no other implications arising from this report.

#### **7. Recommendation:**

That the committee notes the Engineering Update Report.

#### **8. Reason for Recommendation:**

N/A

## **9. Harbour Engineering Update**

### **Lyme Regis Harbour:**

#### **Pontoon Piling:**

MMO consent has been received. Harbour team forming business case due to change in piling methodology & subsequent increase in cost.

#### **Dredging:**

Preparatory works to carry out dredging next spring are underway.

### **West Bay Harbour:**

#### **Coastal Defence Scheme Improvements:**

Works complete.

#### **Dredging:**

Preparatory works to carry out dredging next spring are underway.

### **Weymouth Harbour:**

#### **Wall D Strengthening Works:**

We are currently completing piling to ferry steps, preparing to install new waling beams and burning of holes in new sheet piles to install new tie rods.

The ground conditions have been tough. The contractor has noticed the ground stiffness increase as they've piled further west, meaning that the percussive piling periods are longer.

The contractor has informed us that they are currently five days behind the programme but this will likely be extended so that works will continue into the new year. However, this is not currently confirmed; further discussions are required and have come about due to ground, technical & weather condition issues.

Engineers are due to hold a risk reduction meeting with the contractor and can provide a verbal update to committee at the meeting on the 4th December.

The Contractor will need to work Saturdays as per their contracted working hours to recover lost days - this started Saturday 09 November. The Contractor's Saturday hours are: Saturday 8AM – 2PM, no percussive piling before 10AM. This measure is being taken to reduce the risk of prolonging the period that the most disruptive works will take place.

#### **Annual Harbour Inspections:**

The 2019 engineer inspections are 50% complete. The remaining inspections are programmed for 28th November (2019). The delay is due to emergency works requirements elsewhere.

**Harbour Walls Survey:**

Attached are 2 Appendices which summarise the outcome of the recent harbour walls survey. They are divided in to the sheet piling walls and the masonry walls.

**10. Appendices:**

1. Weymouth Harbour - Prioritised list of works for each steel sheet pile wall section.
2. Weymouth Harbour - Prioritised list of works for each masonry wall section.

**11. Background Papers:**

None.

**Officer Contact:**

Name: Matthew Penny, Engineering Projects Manager.

Tel: 01305 252290

Email: [matthew.penny@dorsetcouncil.gov.uk](mailto:matthew.penny@dorsetcouncil.gov.uk)

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## Appendix 1 to Engineering Update

### Weymouth Harbour - Prioritised list of works for each steel sheet pile wall section.

Sheet Pile Wall Section	Recommended Actions	Timeframe (Yrs)	Priority
<b>A</b> Angling Club (Larssen 3/20 and LX 16 pile sections)	Installation of new painted steel sheet pile wall with extension of crest level for flood defence.	3-6	6
<b>A</b> Angling Club (LX20 pile section)	Installation of new painted steel sheet pile wall with extension of crest level for flood defence.	15-30	9
<b>B</b> Custom House Quay	Installation of new painted steel sheet pile wall with extension of crest level for flood defence.	3-6	5
<b>C</b> Cove Row (Larssen 3/20 pile section)	Installation of new painted steel sheet pile wall with extension of crest level for flood defence.	1-5	1
<b>C</b> Cove Row (LX20 pile section)	Installation of new painted steel sheet pile wall with extension of crest level for flood defence.	20-40	10
<b>D</b> (Custom House Quay to Peninsula)	New Sheet Pile Wall currently being constructed (2019).	50-60	11
<b>E</b> Peninsula Southern Wall	Installation of new painted steel sheet pile wall.	10-15	7
<b>F</b> Peninsula Eastern Wall (Larssen 3/20 pile section)	Installation of new painted steel sheet pile wall with extension of crest level for flood defence.	1-2	2
<b>F</b> Peninsula Eastern Wall (Frodingham No. 5 pile section)	Installation of new painted steel sheet pile wall with extension of crest level for flood defence.	15-30	8
<b>G</b> Peninsula Southern Wall (seaward end)	Installation of new painted steel sheet pile wall at the seaward 160m.	1-2	3
<b>G</b> Peninsula Southern Wall (landward end)	Installation of new painted steel sheet pile wall with extension of crest level for flood defence at the landward 179m.	3-6	4

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## Appendix 2 to Engineering Update

### Weymouth Harbour - Prioritised list of works for each masonry wall section.

Masonry/Concrete Wall Section	Recommended Actions	Timeframe (Years)	Priority
1 Stone Pier	Reinstall missing hand holds 8nr	0-3	1
	Repair of concrete at the north seaward corner of pier at seabed	3-6	8
2 Nothe Parade	Reinstate masonry blocks at the base of the wall at 4nr locations	3-6	7
	Re-mortar open joints between masonry blocks	6-9	12
	Install toe protection detail	6-9	
	Raise the crest level of the wall for flood defence	6-9	
3 Trinity Road	Repair of toe protection detail at 2nr locations with infill of voids	3-6	9
	Localised concrete repairs		
	Re-mortar open joints between masonry blocks		
	Raise the crest level of the wall for flood defence	6-9	13
4 North Quay	Repair area of very poor condition masonry wall with depression of footpath	3-6	4
	Repair the previously installed bag strengthening work		
	Strengthening work of the full length of wall section with e.g. rock revetment		
	Install new painted steel sheet pile wall and raise the crest level of the wall for flood defence purposes.		
5 Westham Bridge	Install toe protection along the length of the wall with sluice and penstock culverts	0-3	2
6 Weymouth Marina	Reinstate masonry blocks at the base of the wall at 1nr location	3-6	6
	Re-mortar open joints between masonry blocks		
	Carry out a qualitative load assessment for the wall section under the landing platform for the pontoon ramp		
7 Commercial Road	Carry out a detailed inspection of the wall in order to determine and locate the source of localised flooding	0-3	3
	Raise the crest level of the wall for flood defence		
	Fill voids behind concrete panels and repair gaps between panels with concrete infill		
8 Custom House Quay	Clean and prepare surfaces and install new sealant at expansion joints	3-6	5
	Infill large gap between sheet pile and concrete wall		
	Repair gaps and cracks between panels with concrete infill		
9 Ferry Berth 4	Fill voids behind concrete panels and repair gaps between panels with concrete infill	6-9	11
10 Ferry Berth 3	No recommendation Wall section replaced in 2013 included as part of this survey	n/a	n/a
Westwey Rd	Replace concrete panels with a steel sheet pile wall	6-9	10

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## Harbours Committee

### Appointments of Co-Opted Independent Members of the Harbours Committee

Date of Meeting: 4 December 2019

Portfolio Holder: Cllr R Bryan, Highways, Travel and Environment

Local Member(s): Cllr K Wheller, Chair Harbours Committee

Director: John Sellgren, Executive Director of Place

#### **Executive Summary:**

The purpose of the report is to:

- To endorse the nomination of the Harbours Committee's Appointments Panel for one new Co-opted Independent Member, Mr Lee Hardy, as provided for in the Constitution.
- To endorse the appointment for a second 3-year period for one Co-opted Independent Member, Mr Matt Walkden as provided for in the Constitution.

#### **Equalities Impact Assessment:**

There are no equalities implications arising from this report.

#### **Budget:**

The Co-opted Independent Members receive an allowance of £350 per annum plus expenses for attending meetings. This is covered by the Harbours' budgets.

#### **Risk Assessment:**

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: LOW  
Residual Risk: LOW

#### **Climate implications:**

There are no direct climate implications arising from this report.

**Other Implications:**

There are no other implications arising from this report.

**Recommendations:**

The following 2 recommendations are forwarded to Full Council for approval:

1. that Lee Hardy be appointed as a Co-opted Independent Member of the Harbours Committee for an initial term of three years.
2. that Matt Walkden be appointed as Co-opted Independent Member of the Harbours Committee for a second term of three years.

**Reason for Recommendation:**

To ensure the Membership of the Harbours Committee is in accordance with the Dorset Council Constitution and industry best practice.

A vacancy existed after 3 of 4 Co-opted Independent Members transferred from Weymouth's Harbour Management Board to Dorset Council's Harbours Committee. The vacancy was advertised widely in the usual way.

A Selection Panel comprising the Chair of the Committee Councillor Kate Wheller, Councillor Rob Hughes and Councillor Mark Roberts, supported by Weymouth Harbour Master, interviewed 5 candidates for co-opted membership of the Harbours Committee on 14<sup>th</sup> October 2019. The Panel concluded that Lee Hardy be recommended for approval by the Harbour Committee and Full Council. Lee lives in Dorset and has wide experience in marine affairs, management and business.

Matt Walkden has contributed widely in his first 3 years with the Weymouth Harbour Management Board and latterly the Harbours Committee and is supported in his request to complete a 2<sup>nd</sup> 3-year appointment.

**Appendices:**

Nil

**Background Papers:**

Dorset Council Constitution

**Officers Contact:**

Name: Keith Howorth, Weymouth Harbour Master  
Tel: 01305 838386  
Email: [Keith.Howorth@Dorsetcouncil.gov.uk](mailto:Keith.Howorth@Dorsetcouncil.gov.uk)



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## Harbours Committee

### Harbours Budget Monitoring 2019/20

Date of Meeting: 4 December 2019

Portfolio Holder: Cllr R Bryan, Highways, Travel and Environment

Local Member(s): Cllr K Wheller, Chair Harbours Committee

Director: John Sellgren, Executive Director of Place

#### **Executive Summary:**

The purpose of the report is to:

- Set out the current position for the Harbour Revenue Budgets for Weymouth, Bridport and Lyme Regis Harbours at the end of October 2019.
- To set out the predicted position of the Harbour Reserves for 2019/20.

The approved 2019/20 budgets are given at the Appendices with predictions based on data until the end of October 2019.

#### **Equalities Impact Assessment:**

There are no equalities implications arising from this report.

#### **Budget:**

The report covers the harbours' budgets.

The summary information is presented under the standard corporate headings. Under Dorset Council, Service Agreements has moved from Premises to Supplies and Services, which should be noted if any comparisons are made with budgets before 1<sup>st</sup> April 2019.

The types of expenditure included within each heading are as follows:

- Employees - all costs relating to staffing including basic pay, National Insurance, pension contributions and training.
- Premises – Utilities and Rates, Refuse, Planned Maintenance, Surveys, Response Maintenance.
- Transport – Travel and Subsistence.
- Supplies and Services – Insurance, Service Agreements, Advertising, Equipment, Subscriptions, Printing and Stationery.

The income is made up of:

- Commercial Activities – income relating to pilotage, annual commercial berths, visiting commercial vessels and visiting fishing vessels.
- Leisure Activities – marina berths, visiting yachts, use of slipway and PWC permits.
- Rents and Licences – income relating to rental of property, boat and operating licences.
- Recoverables – where recharges are made to lease and licence holders for energy. Also includes electricity charged to annual berth holders and visiting vessels.

**Risk Assessment:**

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: MEDIUM

Residual Risk: MEDIUM

The Harbours' Budget Monitoring Report helps manage the risks of under or overspending the budget. Many items of expenditure have a link to safety of customers and the general public.

**Climate implications:**

There are no direct climate implications arising from this report.

**Other Implications:**

The Harbours' Budgets fund items that have implications for sustainability, property and assets, climate, voluntary organisations, community safety and physical activity. The implications are considered for individual items when funding commitment is being approved.

Harbour issues are subject to regular consultation with customers, the Harbour Consultative Group and the Harbours Committee.

The harbours' accounts form part of the Council's overall Statement of Accounts, which is considered and approved by the Audit Committee.

**Recommendation:**

To note the predicted year end figures for the Harbours' Budgets and the predicted year end position of the Harbour Reserves.

**Reason for Recommendation:**



The Harbours Committee has the responsibility for the harbours' finances including budget setting, budget monitoring and the final outturn at the year end.

**Appendices:**

1. Weymouth Harbour 2019/20 Budget Monitoring Summary (A), Report (B) and Asset Management Plan 2019/20 Improvements (C).
2. Bridport Harbour 2019/20 Budget Monitoring Summary (A) and Report (B).
3. Lyme Regis Harbour 2019/20 Budget Monitoring Summary (A) and Report (B).

**Background Papers:**

Weymouth's Harbour Management Board meeting on 5<sup>th</sup> December 2018 set the Harbour Revenue Budget for Weymouth for 2019/20. This was recommended to the Shadow Dorset Council.

The 2019/20 budgets for Bridport and Lyme Regis Harbours were approved following a report to the Shadow Dorset Council on 20<sup>th</sup> February 2019.

**Officers Contact:**

Name: Keith Howorth, Weymouth Harbour Master  
Tel: 01305 838386  
Email: [Keith.Howorth@Dorsetcouncil.gov.uk](mailto:Keith.Howorth@Dorsetcouncil.gov.uk)

Name: James Radcliffe, Bridport and Lyme Regis Harbour Master  
Tel: 01305 838386  
Email: [James.Radcliffe@Dorsetcouncil.gov.uk](mailto:James.Radcliffe@Dorsetcouncil.gov.uk)

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## **Appendix 1A**

### **Harbours Committee 4 December 2019**

### **Weymouth Harbour Budget Monitoring Report Summary for 2019/20**

#### **1. Executive Summary**

- 1.1 The Weymouth Harbour Budget was approved with the knowledge that there was a predicted shortfall of £116,932 which would be taken from the Reserves. The current budget monitoring position shows a favourable figure of £190,812, which would result in a total of £73,880 being transferred in to the Harbour Reserves at year end. The considerable change is due to a review of the Asset management Plan works and the deferral of a number of projects to ensure the maximum life of assets is used to best effect. Opportunities and Risks that may have a bearing on this year end prediction are listed below (para 5.1).
- 1.2 The predicted year end position of the Harbour Reserve is £1,238,157 of which £1,210,899 is allocated to the future Asset Management Plan.
- 1.3 A commitment of £250K has been made from the harbour budget reserve to demolish the Terminal Building. This sum is expected to be raised from parking income from the site. The figure has not been included in this budget monitoring yet. There is also a commitment of £100K that has been made from the harbour budget reserve to the Weymouth Quayside Regeneration Project, which will be considered in 2020/21's budget and not this year's.
- 1.4 The financial performance of the harbour over the last two years has been strong in most areas and this continues in this financial year. Income is showing a favourable position and there has been an increase in visiting vessels and annual moorings.
- 1.5 The early costs for the assets works in the Harbour Asset Management Plan are larger than average due to the catch-up requirement. Protection of the asset management plan is essential for both maintaining a safe environment but also to ensure there is continued support from the harbour users, who contribute with significant fees and expect an acceptable level of service and investment.
- 1.6 Significant steps continue to be taken to achieve break even, or indeed better, in the budget as well as the 5 year Medium Term Financial Plan.
- 1.7 This budget does not include any additional revenue or expenditure linked to the areas defined by the Harbour Revision Order. The financial management arrangements are under discussion with Finance.

## **2. Revenue Budget Expenditure: Overall £12,642 (A)**

2.1 The significant, noteworthy variances to budget predictions are as follows:

### **Premises: £8,853 (A)**

- There has been a number of major water leaks on the Peninsula followed by a secondary leak on the Cargo Stage that proved difficult to locate and repair. The Cargo Stage repair is now fixed but investigations continue on the Peninsula. There is an intention to make a claim for a water leak allowance.
- It was hoped that a rates assessment for North Quay WC and Shower Facilities could be merged into the main harbour rates assessment for the harbour and be recognised as part of our undertaking. This has not been accepted by the Valuation Office and will be charged to the revenue budget.

### **Supplies and Services: £14,012 (A)**

- It has been necessary to appoint a Contractor to carry out the role of Designated Person which was unknown and not budgeted for.
- An offer is made to annual marina berth holders of reduced rate parking permits to make our overall offer more attractive. From this financial year, the harbour budget is covering the cost of that.
- Recent enquiries regarding PWC berths have resulted in a decision being taken to install additional docks to accommodate the vessels that have enquired and are on our waiting list. The 3 spaces currently available will be increased to 6. The cost of the installation will be in this financial year and from 1 April 2020, there will hopefully be new income generated from these berths.

## **3. Revenue Budget Income: Overall £10,129 (F)**

3.1 Performance against Income predicted is:

	<b>Budget</b>	<b>Predicted</b>
Commercial Activities	£187,194	£181,757
Leisure Activities	£773,071	£783,007
Rents and Licences	£159,304	£161,927
Recoverables	£18,009	£21,015
<b>Totals</b>	<b>£1,137,578</b>	<b>£1,147,706</b>

3.2 The significant, noteworthy variances to budget predictions are as follows:

**Commercial Activities: £5,437 (A)**

- The Commercial Area is still being utilised more and there are a number of increases in areas such as storage and use of forklift. There has been a slight improvement since the last reporting period with increases in both visiting fishing vessels and commercial annual berths. There have been fewer visits from other visiting commercial vessels and income is down in this area, Waverley and some tall ships have cancelled this year.

**Leisure Activities: £9,936 (F)**

- The numbers for visiting yachts is up on last year.
- Occupancy rates for marina berths are also up on last year. It is always difficult to predict what happens at year end as the numbers of customers that take their vessels out over the winter period fluctuates but, it is hoped we will meet budget targets.

**Rents and Licences: £2623 (F)**

- A part of this increase is due to increased income from rent at Weymouth Marina based on their turn-over.

**Recoverable: £3,006 (F)**

- Efforts to charge all end users for energy continue and it is expected that income will exceed budget expectations.

#### 4. **Asset Management: In-Year Improvements £382,390**

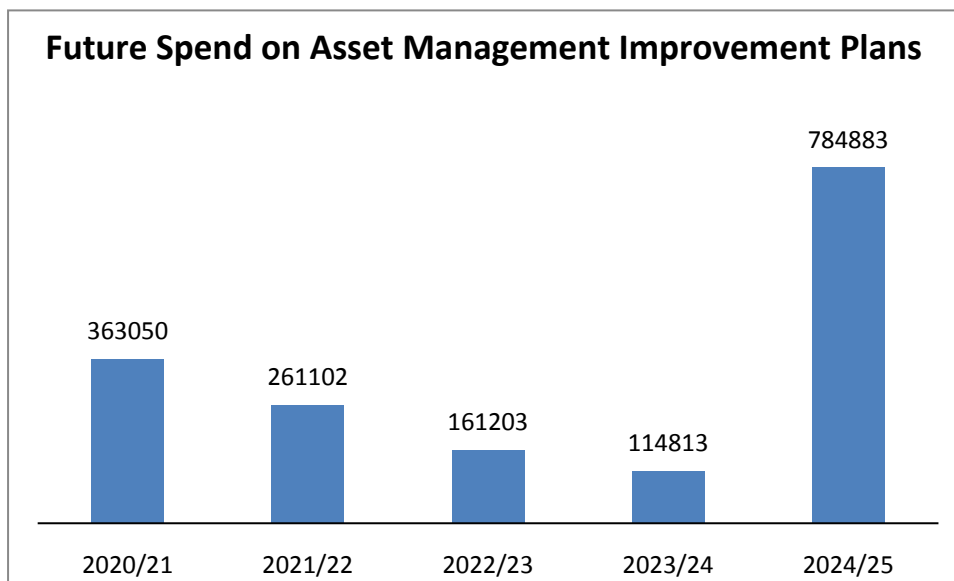
4.1 The Programme of Works for 2019/20 is an extract from the 25-year rolling Harbour Asset Management Plan, which is designed to ensure that facilities are provided safely and fit for purpose.

4.2 £382,390 was budgeted to fund an agreed programme of improvements works as follows:

In year costs	£262,276
C/F from 2018/19	£120,114
Total	£382,390

4.3 The list of projects is attached at appendix 1C and shows a number of projects that were not completed during 2018/19, which are being carried forward. A review of the works programme for 2019/20 has deferred a number of items totalling £203,548 in order to extract the maximum life out of the assets. The expected spend on the projects remaining in this year is £178,842.

4.4 The updated profile of spend for future years is shown in the chart below. These works can only be funded from the Harbour Reserve.



#### 5. **Opportunities and risks**

Listed below are areas that are not yet predicted but may have an affect on the budgets:

- Actual expenditure on response maintenance is currently low and may result in savings at year end provided there are no unforeseen expenses.
- As part of the transition to a different finance system under Dorset Council, it has been difficult to monitor energy and rates costs. These are a fairly significant cost to the harbour budget and are known to fluctuate and be difficult to predict. It is hoped for the next reporting cycle, there will be more information available to help with these predictions.

## **6. Independent Reserves and Capital Schemes**

- 6.1 The Independent Reserves and Capital Schemes summary given at the bottom of Appendix 1B shows the current position of the money being managed by Technical Services on harbour projects. This is currently separate from the Revenue Budget which does not cover Harbour Walls and Dredging.

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**2019/20 Weymouth Harbour Budget Monitoring Report**  
**Harbours Committee 4 December 2019**

	<b>2019/20 Full Yr Budget £</b>	<b>2019/20 Predicted £</b>	<b>Variance £</b>
<b>Summary of Revenue Budget:</b>			
<b>Expenditure:</b>			
Employees	448,978	448,978	0 (F)
Premises	168,644	177,497	(8,853) (A)
Transport	1,116	1,116	0 (F)
Supplies and Services	144,496	158,508	(14,012) (A)
Service Recharges (Non-controllable)	229,000	229,000	0 (F)
Asset Management: Improvements	382,390	178,842	203,548 (F)
<b>Total Expenditure</b>	<b>1,374,624</b>	<b>1,193,941</b>	<b>180,683 (F)</b>
<b>Income:</b>			
Rents and Licences & Other Income Activities	(1,137,578)	(1,147,707)	10,129 (F)
<b>Total Income</b>	<b>(1,137,578)</b>	<b>(1,147,707)</b>	<b>10,129 (F)</b>
<b>Reserve Movements</b>			
From Reserves - c/f for Asset Management: Improvements	(120,114)	(120,114)	0 (F)
<b>Total Reserve Movements</b>	<b>(120,114)</b>	<b>(120,114)</b>	<b>0 (F)</b>
<b>Net Budget (surplus) / deficit</b>	<b>116,932</b>	<b>(73,880)</b>	<b>190,812 (F)</b>

<b>Harbour Reserves Summary</b>	<b>Harbour Reserves</b>
Balance b/f	1,284,391
Transfer to Revenue Budget for Asset Management Improvements	(120,114)
Budgeted year end deficit	(116,932)
Predicted Year End Adverse Position	190,812
<b>Total of Harbour Reserves</b>	<b>1,238,157</b>

**Independent Reserves (IR) & Capital Schemes (CS)**

<b>Harbour Walls Remediation Works (CS)</b>	£
Original Budget	1,955,000
Opening Budget balance for FY19/20	1,872,643
Spend to date 19/20	(5,888)
Committed Spend	(582,959)
Budget remaining	<b>1,283,796</b>
<b>Pleasure Pier Structural Maintenance Reserves (IR)</b>	£
Balance b/f	66,551
2019/20 Contribution	tbc
Expected carry forward	<b>66,551</b>
<b>Terminal Building Demolition</b>	£
Balance b/f	250,000
Committed Spend	(130,000)
Budget remaining	<b>120,000</b>

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### Appendix 1C - Asset Management Plan 2019/20 Improvements

The asset management plan and associated costs for 2019/20 are listed below.

**Highlighted items are only approved after a review in mid-2019.**

(D) – Deferred items in 19/20, to be reviewed in 20/21.

No.	Project	Comments	Carry forward	In year budget	Full Budget 2019/20	Spend to date
18-001	Replace Dory Engine	Replacement due 2016 deferred due to budget constraints. Subject to annual review. Deferred 19/20.	£6,500		£6,500 (D)	£0
18-1001	Replace Van	Further consideration to be given to this once transport management is understood in Dorset Council. Subject to annual review. Replacement expected 19/20.	£10,000		£10,000	£0
19-001	Replace Pilot Boat Melwey	<b>To be reviewed in Autumn 2019 and reported to Harbour Committee.</b> Deferred 19/20 until after out of water survey in Spring 2020.		£120,000	£120,000 (D)	£0
19-002	Replace Pilot Boat Melwey - engine	<b>To be reviewed in Autumn 2019 and reported to Harbour Committee.</b> Deferred 19/20 until after out of water survey in Spring 2020.		£10,000	£10,000 (D)	£0
19-003	Replace Pilot Boat Melwey - gearbox	<b>To be reviewed in Autumn 2019 and reported to Harbour Committee.</b> Deferred 19/20 until after out of water survey in Spring 2020.		£2,000	£2,000 (D)	£0
19-101	Replace Westwey Road Marina electrical bollards	A rolling programme of works to replace bollards on an annual basis.	£4,353	£3,000	£7,353	£0
19-102	Replace North Quay Marina electrical bollards			£4,000	£4,000	£0
19-103	Replace electric bollards on Cove pontoons			£1,000	£1,000	£0
19-104	Replace electric bollards on Custom House Quay pontoons			£1,000	£1,000	£0
19-105	Replace water hoses and stands			£1,000	£1,000	£246
19-106	Bird of Prey Patrol	A rolling contract carried out to deter seagulls from various harbour locations.		£4,500	£4,500	£2,028
19-	Replace lettering for	Annual programme of works to replace and improve.	£1,000	£500	£1,500	£0

107	pontoons arms (Westwey and North Quay Marinas)					
19-108	Replace pile guides and runners	Annual programme of works to replace as required.	£1,000	£1,000	£2,000	£130
16-201	Replace Cargo Stage decking	Own staff carried out works during 2018 to extend life of pontoons. Subject to annual review. Deferred 19/20.	£9,548		£9,548 (D)	£48
16-202	Replace Custom House Quay decking	Works deferred for review Autumn 2019. Deferred 19/20.	£5,500		£5,500 (D)	£0
17-201	Replace North Quay Marina wooden decking	Works deferred for review Autumn 2019. Works expected 19/20.	£66,194		£66,194	£0
16-301	Works and refurbishment to navigation lights	Further consideration will be given to this and will include some emergent work to the High Mast Lighting. Partially deferred 19/20.	£4,695		£4,695	£889
14-403	Replace access steps in Cove	A number of steps on the South Shore were repaired during 2018. Remaining deferred and subject to annual review.	£7,105		£7,105	£0
19-201	Replace X Arm on Westwey Road pontoons	Refurbishment works were carried out in 2004 to extend the life by 4 years, further works carried out in 2018 to extend life and consider replacement in 2019. <b>To be reviewed in Autumn 2019 and reported to Harbour Committee.</b> Deferred 19/20 as still fit for purpose.		£50,000	£50,000 (D)	£0
19-401	Annual replacement of ladders	A rolling programme of works to replace as required.		£2,000	£2,000	£549
19-402	Harbour Office – Internal decorating on first floor	A programme of works to be carried out every 3 years.		£2,000	£2,000	£0
19-403	Survey of signs and replace as required	Annual programme of works to replace and improve as required.		£2,000	£2,000	£559
19-404	Installation of Wifi		£1,020	£6,676	£7,696	£0
19-405	Improvement works to Harbour Buildings			£22,500	£22,500	£5203
19-406	Replace low friction pile facings / schlegals	Annual programme of works to replace as required.	£2,000	£2,000	£4,000	£0
19-407	Replace VHF radios	A rolling programme of works to replace as required.	£200	£200	£400	£285
19-408	Replace CCTV at Commercial Road Slipway			£5,000	£5,000	£0
19-409	Improvement works to Drying Grid			£5,000	£5,000	£0
19-	Stone Pier railings	A rolling programme of works to re-paint and refurbish sections of		£2,000	£2,000	£0

410	refurbishment	the railings on an annual basis.				
19-411	Town Bridge railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.		£1,000	£1,000	£4,385
19-412	Peninsular railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.		£1,000	£1,000	£1,640
19-413	Cargo Stage railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.		£1,000	£1,000	£230
19-414	Oil Spill Equipment	Annual programme of works to replace as required.	£798	£1,000	£1,798	£125
19-415	Harbour Management Software			£1,000	£1,000	£980
19-416	Replacement Lifebuoys	Annual programme of works to replace as required.	£200	£200	£400	£195
19-501	Improvement works to Commercial Area Buildings			£7,500	£7,500	£3,455
19-701	Workshop equipment and tools	Annual programme of works to replace as required.		£1,000	£1,000	£0
19-801	Annual replacement of marker buoys	Annual programme of works to replace as required.		£1,000	£1,000	£914
19-1001	Replacement pallet truck			£200	£200	£0
	<b>Totals</b>		<b>£120,114</b>	<b>£262,276</b>	<b>£382,390</b>	<b>£21,861</b>
	<b>Total items deferred from 19/20 to 20/21 (D)</b>				<b>£203,548</b>	
	<b>Total updated spend 19/20</b>				<b>£178,842</b>	

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## **Appendix 2A**

### **Harbours Committee 4 December 2019**

### **Bridport Harbour Budget Monitoring Report Summary for 2019/20**

#### **1. Executive Summary**

- 1.1
  - a. The Bridport Harbour Budget is predicted to return a year end overspend of around £1400.
  - b. The predicted year end position of the Bridport Harbour Reserve is £25k.
- 1.2 Additional unexpected expenditure relating to dredging and infrastructure repairs this year will be almost entirely offset by a draw down on the harbour dredging reserve, but also better than anticipated income to the harbour. However, a significant portion of the dredging reserve has been used. Income to the harbour through a variety of means such as the shop, boat repairs and maintenance, scuba tank air fills has steadily increased over the last few years, and there is an expectation that this will continue going forward as the services the harbour provides become better known and more established.

#### **2. Revenue Budget Expenditure: Overall £86,377 (A)**

- 2.1 The main variances to budget predictions are as follows:

##### **Employees: £8,123 (F)**

There has been a saving on the Harbour Master post, as the post holder has been covering both Bridport and Lyme Harbours this summer and costs are being split between the two harbours.

##### **Transport: £ 6,500 (A)**

This predicted overspend includes repair and maintenance costs for the Harbour's JCB. The cost has increased since the previous budget monitoring report. Annual costs for repair and maintenance have been increasing over the last couple of years, to a point where replacement will have to be considered in the near future. We are in the process of ensuring the JCB is on the Dorset Council vehicle replacement list for renewal.

##### **Supplies and Services: £68,000 (A)**

As reported at last Committee, £60k of this overspend is due to the outer harbour dredging which was carried out this spring/summer. The harbour has a budget of £25k annually to dredge the inner harbour. In previous years the Environment Agency have covered the cost of dredging the outer harbour but this funding has

stopped with the coastal defence and beach reprofiling work that has been done at West Bay. The cost of dredging this year was £85k. £60k of this expenditure will be covered by the dredging reserve. Dorset Council Coastal Engineers are looking to reapply for funding to cover future dredging of the outer harbour.

There was also a further £18k spent on unexpected slipway repairs. Although £10k of this was funded by a contribution from the Engineers team, this leaves an £8k overspend for the Harbour.

### **Third Party Payments (Contractors): £20,000 (A)**

We are forecasting a £20k overspend in this budget line to start the replacement of timber piles around the harbour using recycled groyne timber from Bournemouth beach. The work will start in January, with £20k being spent this year, and £20k next financial year to spread the costs.

### **3. Revenue Budget Income: Overall £25,000 (F)**

- 3.1 We are anticipating a favourable position of £25k over budget in the harbour income for this year linked to increased visitor numbers and income from other sources such as the shop, boat repairs and maintenance and boat lifting.

### **4. Reserve Movements: £60,000 (A)**

- 4.1 This is money transferred from the reserve to cover the cost of dredging the outer harbour. The dredging reserve at the end of the year will be £25k.



**2019/20 Bridport Harbour Budget Monitoring Report**  
**Harbours Committee December 2019**

	<b>2019/20 Full Yr Budget £</b>	<b>2019/20 Predicted £</b>	<b>Variance £</b>	
<b>Summary of Revenue Budget:</b>				
<b>Expenditure:</b>				
Employees	101,852	93,729	8,123	(F)
Premises	9,353	9,353	0	(F)
Transport	3,771	10,271	(6,500)	(A)
Supplies and Services	37,773	105,773	(68,000)	(A)
Service Recharges (Non-controllable)	74,817	74,817	0	(F)
Third Party Payments (Contractors)	29,462	49,462	(20,000)	(A)
<b>Total Expenditure</b>	<b>257,028</b>	<b>343,405</b>	<b>(86,377)</b>	<b>(A)</b>
<b>Income:</b>				
Rents and Licences & Other Income Activities	(165,351)	(190,351)	25,000	(F)
<b>Total Income</b>	<b>(165,351)</b>	<b>(190,351)</b>	<b>25,000</b>	<b>(F)</b>
<b>Reserve Movements</b>				
From Reserves - Transfer for Outer Harbour Dredging		(60,000)	60,000	(F)
<b>Total Reserve Movements</b>	<b>0</b>	<b>(60,000)</b>	<b>60,000</b>	<b>(F)</b>
<b>Net Budget (surplus) / deficit</b>	<b>91,677</b>	<b>93,054</b>	<b>(1,377)</b>	<b>(A)</b>

<b>Harbour Reserves Summary</b>		<b>Harbour Reserves</b>
Balance b/f		85,000
Transfer to revenue budget for in year dredging		(60,000)
<b>Total of Harbour Reserves</b>		<b>25,000</b>

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**Appendix 3A**  
**Harbours Committee 4 December 2019**  
**Lyme Regis Harbour Budget Monitoring Report Summary for 2019/20**

**1. Executive Summary**

- 1.1 a. The Lyme Regis Harbour Budget is predicted to return a year end overspend of £75,643.
- b. The predicted year end position of the Harbour Reserve is £71,039.
- 1.2 The forecast overspend for Lyme Regis Harbour this year is due to unexpected repairs that will be necessary to the slipway which currently presents a safety concern, legal costs related to the Lyme Regis Harbour Revision Order and some safety modifications that were required to the JCB and boat lifter. Income is predicted to be down slightly due to periods of inclement south easterly sea conditions during the summer. Some savings have been made on staff costs.

**2. Revenue Budget Expenditure: Overall £65,643 (A)**

- 2.1 The main variances to budget predictions are as follows:

**Employees: £13,857 (F)**

There has been a saving on the Harbour Master post, as the post holder has been covering both Bridport and Lyme Harbours this summer and costs are being split between the two harbours. In addition, there was a gap before recruitment of seasonal staff, and seasonal casual staff have been doing fewer hours than in previous years.

**Transport: £ 6,500 (A)**

We are currently predicting an overspend in the transport budget because of unexpected repairs and maintenance costs linked to the harbour's JCB. Deterioration in the vehicle has been accelerated by the environment in which it operates. We are in the process of ensuring the JCB is on the Dorset Council vehicle replacement list for renewal and are considering how the JCB can be stored out of the elements when not in use in the future.

**Supplies and Services: £73,000 (A)**

The bottom of the slipway at Lyme Regis Harbour is becoming undermined and is also cracking. There is a step forming at the end of the slipway which presents a hazard to those using it. It is proposed that the slipway is extended around 5 metres in order to solve this problem. The Harbour Master has been working with

DC engineers to consider options, and opportunities to create additional space as part of these works which can generate additional income for the harbour in the future. A plan has been drawn and will be submitted to determine if planning permission and/or MMO licensing is required before moving ahead. We are currently investigating alternative construction materials which may reduce the estimated £50k cost. The increase in expenditure in the Supplies and Services budget line from last reporting relates to the £15k approved for legal fees to develop the Harbour Revision Order for Lyme Regis Harbour, and some necessary safety modifications made to the boat lifter and JCB.

**3. Revenue Budget Income: Overall £10,000 (A)**

- 3.1 We are forecasting harbour income to be around £10k (6%) less than expected at around £150k. The year has generally been quieter, and intermittent poor sea conditions from the south east resulted in the outer harbour pontoons being dismantled and redeployed around fifteen times over the summer which had an impact on visitation. Some moorings are vacant and there have been fewer launches. We are planning to advertise over the winter to encourage mooring take up and promote the services of the harbour.

**4. Reserve Movements: £25,000 (F)**

- 4.1 £25,000 is budgeted for transfer to a harbour dredging reserve. With a balance brought forward from previous years, the reserve is predicted to be £71,039 at the end of the year.

**2019/20 Lyme Regis Harbour Budget Monitoring Report**  
**Harbours Committee December 2019**

	<b>2019/20 Full Yr Budget £</b>	<b>2019/20 Predicted £</b>	<b>Variance £</b>
<b>Summary of Revenue Budget:</b>			
<b>Expenditure:</b>			
Employees	102,147	88,290	13,857 (F)
Premises	24,065	24,065	0 (F)
Transport	10,823	17,323	(6,500) (A)
Supplies and Services	15,234	88,234	(73,000) (A)
Service Recharges (Non-controllable)	74,686	74,686	0 (F)
Third Party Payments (Contractors)	11,322	11,322	0 (F)
<b>Total Expenditure</b>	<b>238,277</b>	<b>303,920</b>	<b>(65,643) (A)</b>
<b>Income:</b>			
Rents and Licences & Other Income Activities	(160,781)	(150,781)	(10,000) (A)
<b>Total Income</b>	<b>(160,781)</b>	<b>(150,781)</b>	<b>(10,000) (A)</b>
<b>Reserve Movements</b>			
To Reserves - Transfer for future Harbour Dredging	25,000	25,000	0 (F)
<b>Total Reserve Movements</b>	<b>25,000</b>	<b>25,000</b>	<b>0 (F)</b>
<b>Net Budget (surplus) / deficit</b>	<b>102,496</b>	<b>178,139</b>	<b>(75,643) (A)</b>

<b>Harbour Reserves Summary</b>		<b>Harbour Reserves</b>
	Balance b/f	46,039
	Transfer to reserve from revenue budget	25,000
	<b>Total of Harbour Reserves</b>	<b>71,039</b>

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## Harbours Committee

### Harbours Budget Requirement 2020/21 and Beyond

Date of Meeting: 4 December 2019

Portfolio Holder: Cllr R Bryan, Highways, Travel and Environment

Local Member(s): Cllr K Wheller, Chair Harbours Committee

Director: John Sellgren, Executive Director of Place

#### **Executive Summary:**

The purpose of the report is to set out the budget requirement for the Harbour Revenue Budgets for Weymouth, Bridport and Lyme Regis Harbours for 2020/21 and beyond. This requirement includes Scales of Charges for all harbours and the Asset Management Plan Improvements for Weymouth.

For Weymouth Harbour:

- The Quayside Regeneration Project will impact on many aspects of the harbour budget in 20/21 and beyond. These are partially unknowns at this stage but will become clearer as the Project matures and evolves beyond the current concept stage. It is hoped the improvements will also be positive financially.
- A commitment of £100K has been made to the Weymouth Quay Regeneration Project and up to £250K for the demolition and making good of the Terminal Building. These figures are expected to be raised from the additional income from Harbour Authority land and have not been included yet in the 20/21 budget.
- This budget does not include the additional revenue and expenses which will be part of the harbour budget from 1<sup>st</sup> April 2019, linked to the areas defined by the Harbour Revision Order. The financial management of this is still being considered but needs to be resolved.
- It is recognised that the expenditure is greater than the income in 2020/21. Careful consideration of the Asset Management Plan will be key to the financial success of the harbour. The intention is to maximise the life of items and so reviewing the Plan on a regular basis.

For Bridport Harbour:

- Inflationary increases have been applied across all budget lines. Additional employee costs relate to boat maintenance and mechanical services provided by the harbour and are recovered through income (with some surplus) for this service.

- The Supplies and Services budget has increased significantly as there is no longer external funding to dredge the outer harbour. This is an annual requirement that cost in the region of £85k. In addition, £80k is also required every four years for inner Harbour dredging, and a dredging reserve is maintained for this purpose. In order to fund both area of dredging, West Bay Harbour would need an annual budget increase from £25k to £100k.
- £20k is required to complete timber piling, half of which is being done in 2019/20.

For Lyme Regis Harbour:

- Inflationary increases have been applied across all budget lines.
- The Supplies and Services budget has increased to accommodate the legal costs related to the development of the Lyme Regis Harbour Revision Order.
- The harbour dredge is approximately £80 - £100k every three/four years. The annual budget of £25k is placed into a reserve ready to fund the dredging when required.

For Bridport and Lyme Regis Harbours, the proposed budgets do not include any income or expenditure linked to land and buildings currently defined as, or likely to be defined as harbour assets in forthcoming Harbour Revision Orders planned for both harbours.

#### **Equalities Impact Assessment:**

There are no equalities implications arising from this report.

#### **Budget:**

The report covers the harbours' budgets.

#### **Risk Assessment:**

Having considered the risks associated with this decision, the level of risk has been identified as:

Current Risk: MEDIUM  
Residual Risk: MEDIUM

The Harbours' Budget Monitoring Report helps manage the risks of under or overspending the budget. Many items of expenditure have a link to safety of customers and the general public.

#### **Climate implications:**

There are no climate implications arising from this report. However, in utilising future budgets every effort will be made where possible to consider how carbon output can be minimised and operations more sustainable.



**Other Implications:**

The Harbours' Budget funds items that have implications for sustainability, property and assets, voluntary organisations, community safety and physical activity. The implications are considered for individual items when funding commitment is being approved.

Harbour issues are subject to regular consultation with customers, the Harbour Consultative Groups and the Harbours Committee.

The harbours' accounts form part of the Council's overall Statement of Accounts, which is considered and approved by the Audit Committee.

**Recommendation:**

To approve the following related to budget requirements for the Harbours' Budgets for 2020/21 including:

1. That the 2020/21 Weymouth Harbour budget be included in the overall Dorset Council 2020/21 budget.
2. Approving the scale of charges for 2020/21 for Weymouth Harbour.
3. Approving the Asset Management Plan Improvements for 20/21 for Weymouth Harbour subject to a mid year review for the annotated items.
4. That the 2020/21 Bridport Harbour budget be included in the overall Dorset Council 2020/21 budget.
5. That the 2020/21 Lyme Regis Harbour budget be included in the overall Dorset Council 2020/21 budget.
6. Approving the scale of charges for 2020/21 for Bridport and Lyme Regis Harbours

**Reason for Recommendation:**

The Harbours Committee has the responsibility for the harbours' finances including budget setting, budget monitoring and the final outturn at the year end.

**Appendices:**

1.
  - A. Weymouth Harbour Medium Term Financial Plan.
  - B. Weymouth Harbour Asset Management Plan Improvements 20/21.
  - C. Weymouth Harbour Scale of Charges 20/21.
  - D. Weymouth Harbour Scale of Charges Significant Changes 20/21.
2. Bridport Harbour 2020/21 budget requirement.
3. Lyme Regis Harbour 2020/21 budget requirement.
4.
  - A. Bridport and Lyme Regis Harbours Scale of Charges 20/21.
  - B. Bridport and Lyme Regis Harbours Scale of Charges Significant Changes 20/21.

**Background Papers:**

There are no background papers.

**Officers Contact:**

Name: Keith Howorth, Weymouth Harbour Master  
Tel: 01305 838386  
Email: [Keith.Howorth@Dorsetcouncil.gov.uk](mailto:Keith.Howorth@Dorsetcouncil.gov.uk)

Name: James Radcliffe, Bridport and Lyme Regis Harbour Master  
Tel: 01308 423222  
Email: [James.Radcliffe@Dorsetcouncil.gov.uk](mailto:James.Radcliffe@Dorsetcouncil.gov.uk)

	2019/20	2019/20 Predicted	2020/21 For Approval	2021/22	2022/23	2023/24	2024/25
<b>Summary of Revenue Budget:</b>	£		£	£	£	£	£
<b>Expenditure:</b>							
Employees	448,978	448,978	441,386	453,495	468,339	477,842	487,534
Premises	168,644	177,497	233,984	208,325	215,445	217,021	227,202
Transport	1,116	1,116	1,116	1,138	1,161	1,184	1,208
Supplies and Services	144,496	158,508	88,041	89,330	90,651	91,996	93,370
Asset Management: Improvements	382,390	178,842	410,760	261,102	161,203	114,813	784,883
Service Recharges (Non-controllable)	229,000	229,000	229,000	229,000	229,000	229,000	229,000
<b>Total Expenditure</b>	<b>1,374,624</b>	<b>1,193,941</b>	<b>1,404,287</b>	<b>1,242,390</b>	<b>1,165,799</b>	<b>1,131,856</b>	<b>1,823,197</b>
<b>Income:</b>							
Rents and Licences	159,304	161,927	168,997	169,267	169,427	172,152	174,706
Recoverables	18,009	21,015	22,121	22,564	23,015	23,475	23,945
Commercial Activities	187,194	181,757	184,911	185,031	188,821	192,413	196,378
Leisure Activities	773,071	783,007	787,899	803,399	820,984	836,963	853,319
Grant Funding							
From Reserves: Improvements Carry Forward from Previous Year							
<b>Total Income</b>	<b>1,137,578</b>	<b>1,147,706</b>	<b>1,163,928</b>	<b>1,180,261</b>	<b>1,202,247</b>	<b>1,225,003</b>	<b>1,248,348</b>
<b>Controllable Surplus / (Deficit)</b>	<b>(237,046)</b>	<b>(46,235)</b>	<b>(240,359)</b>	<b>(62,129)</b>	<b>36,448</b>	<b>93,147</b>	<b>(574,849)</b>

	2019/20 Harbour Reserves General	2019/20 Harbour Reserves General	2020/21 Harbour Reserves General	2021/22 Harbour Reserves General	2022/23 Harbour Reserves General	2023/24 Harbour Reserves General	2024/25 Harbour Reserves General
<b>Harbour Reserves Summary</b>							
Balance b/f Surplus / (Deficit)	1,284,391	1,284,391	1,238,156	997,797	935,668	972,116	1,065,263
Asset Management Improvements Carry Forward							
Controllable Surplus/Deficit	(237,046)	(46,235)	(240,359)	(62,129)	36,448	93,147	(574,849)
<b>Total of Harbour Reserves</b>	<b>1,047,345</b>	<b>1,238,156</b>	<b>997,797</b>	<b>935,668</b>	<b>972,116</b>	<b>1,065,263</b>	<b>490,414</b>
<b>Asset Management Requirement</b>	<b>1,079,057</b>	<b>1,210,899</b>	<b>1,171,484</b>	<b>1,226,503</b>	<b>1,364,727</b>	<b>1,558,147</b>	<b>1,068,781</b>
<b>Current Funding Gap Surplus / (Deficit)</b>	<b>(31,712)</b>	<b>27,257</b>	<b>(173,687)</b>	<b>(290,835)</b>	<b>(392,611)</b>	<b>(492,884)</b>	<b>(578,367)</b>

**Independent Reserves****Harbour Walls Remediation Works**

£

Budget	1,955,000
Spend to date	(88,245)
Committed Spend to date	(582,959)
	<b>1,283,796</b>

**Pleasure Pier Structural Maintenance Reserves**

£

Balance b/f	66,551
2019/20 Contribution	tbc
Expected carry forward	<b>66,551</b>

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### **Appendix 1B - Asset Management Plan 2020/21 Improvements**

The asset management plan and associated costs for 2020/21 are listed below.

**Highlighted items are only approved after a review in mid-2020.**

<b>No.</b>	<b>Project</b>	<b>Comments</b>	<b>Budget 2020/21</b>
19-001	Replace Pilot Boat Melwey	Deferred from 19/20. <b>To be reviewed in 2020 and reported to HC.</b>	£120,000
19-002	Replace Pilot Boat Melwey - engine	Deferred from 19/20. <b>To be reviewed in 2020 and reported to HC.</b>	£10,000
19-003	Replace Pilot Boat Melwey - gearbox	Deferred from 19/20. <b>To be reviewed in 2020 and reported to HC.</b>	£2,000
20-001	Replace RIB engine		£6,498
20-002	Replace Dory		£15,006
18-001	Replace Dory engine		£7,151
20-003	Melwey lift-out and paint		£3,000
20-101	Replace Westwey Road Marina electrical bollards	A rolling programme of works to replace bollards on an annual basis.	£3,000
20-102	Replace North Quay Marina electrical bollards		£4,000
20-103	Replace electric bollards on Cove pontoons		£1,000
20-104	Replace electric bollards on Custom House Quay pontoons		£1,000
20-105	Replace water hoses and stands	A rolling programme of works to replace hoses and stands on an annual basis.	£1,000
20-106	Bird of Prey Patrol	A rolling contract carried out to deter seagulls from various harbour locations.	£4,500
20-107	Replace NQ/WWRd trolley		£1,000
20-108	Replace lettering for pontoons arms (Westwey and North Quay Marinas)	Annual programme of works to replace and improve.	£500
20-	Replace pile guides and runners	Annual programme of works to replace as required.	£1,000

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16-201	Replace Cargo Stage decking	Deferred from 19/20. Own staff carried out works during 2018 to extend life of pontoons. Subject to annual review.	£10,200
16-202	Replace Custom House Quay decking	Deferred from 19/20.	£5,500
19-201	Replace X Arm on Westwey Road pontoons	Refurbishment works were carried out in 2004 to extend the life by 4 years, further works carried out in 2018 to extend life and consider replacement in 2019. <b>To be reviewed in 2020 and reported to HC.</b>	£50,000
20-201	Replace decking on Trinity Road pontoons		£30,000
16-301	Works and refurbishment to navigation lights	Partially deferred 19/20.	£2,500
20-401	Annual replacement of ladders	A rolling programme of works to replace as required.	£2,000
20-402	Harbour Office – Internal decorating on ground floor	A programme of works to be carried out every 3 years.	£2,001
20-403	Survey of signs and replace as required	Annual programme of works to replace and improve as required.	£2,000
20-404	Replace harbourside information boards		£3,000
20-405	Improvement works to Harbour Buildings		£22,500
20-406	North Quay Toilets and Showers Decorating		£4,000
20-407	13 Custom House Quay Toilets and Showers Decorating		£10,000
20-408	Replace low friction pile facings / schlegals	Annual programme of works to replace as required.	£2,000
20-409	Replace U/VHF radios	A rolling programme of works to replace as required.	£200
20-410	Replace Harbour Office CCTV		£10,000
20-411	Stone Pier railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.	£2,000
20-412	Town Bridge railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.	£1,000
20-413	Peninsular railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.	£1,000

20-414	Cargo Stage railings refurbishment	A rolling programme of works to re-paint and refurbish sections of the railings on an annual basis.	£1,000
20-415	Oil Spill Equipment	Annual programme of works to replace as required.	£1,000
20-416	Replace harbour oil containment boom		£20,000
20-417	Upgrade Harbour Office management software		£1,000
20-418	Replacement Lifebuoys	Annual programme of works to replace as required.	£200
20-501	Improvement works to Commercial Area Buildings		£7,500
20-701	Replace Cargo Stage crane	Dependent on Quayside Regeneration project.	£20,002
20-702	Replace Harbour Office hot water cylinders		£2,502
20-702	Workshop equipment and tools	Annual programme of works to replace as required.	£1,000
20-703	Annual replacement of marker buoys	Annual programme of works to replace as required.	£1,000
20-901	Harbour dredging		£15,000
	<b>Totals</b>		<b>£410,760</b>

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# WEYMOUTH HARBOUR

## PROPOSED SCALE OF CHARGES 2020 - 2021

(The scale of charges reflect prices which are composites of harbour dues and fees.)

### VAT Codes:

- V - VAT Included
- A - Standard VAT Not Included
- Z - Zero Rated
- O - Outside Scope

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Latest Update - 8 Nov 19	Charge from 1.4.2019	Charge from 1.4.2020	VAT Code
<b>VISITING YACHTS AND BOATS, WINTER STORAGE (OUTER HARBOUR) AND PERMITS FOR MOTORISED WATER SPORTS</b>			
<b>Visiting Leisure Yacht and Boat Dues (Vessels under 100 gross tonnes) not having permanent berthing arrangements in Weymouth Harbour. Dues to be paid on arrival.</b>			
<b>Short Stay (up to 4 hours, touch and go for drop-off or pickup free)</b>			
Vessels up to 8m LOA (8m from 1 Apr 19)	£ 7.00	£ 7.00	V
Vessels 8 - 12m LOA (8 - 12m from 1 Apr 19)	£ 9.00	£ 9.00	V
Vessels over 12m LOA	£ 11.00	£ 11.00	V
<b>Over 4 hours (up to 24 hours)</b>			
1 April - 30 September, per metre, or part metre (rounded up)	£ 2.90	£ 2.95	V
1 October – 31 March, per metre, or part metre (rounded up)	£ 2.20	£ 2.25	V
Refund admin charge	£ 5.00	£ 5.00	V
<b>Plug-in Charge for Electric (where available) per 24 hours</b>			
16 amp supply	£ 2.50	£ 2.50	V
32 amp supply	£ 5.00	£ 5.00	V
63 amp supply	£ 10.00	£ 10.00	V
Registered Charities may receive a 20% discount. Proof of charity status by charity number will be required. This concession is not available during the months of July and August when a loyalty stamp will be given.	£2.35 (S) £1.75 (W)	£2.35 (S) £1.80 (W)	V V
Dean & Readyhoff Weymouth Marina annual berth-holders and W&PBC Inner Harbour annual berth-holders may receive a 10% discount on overnight charges in the Outer Harbour. This concession is not available during the months of July and August.			
<b>Winter Storage Afloat - Outer Harbour (Pre-booked and minimum of 2 months paid for in advance, max 2 payments)(Not available to Inner Harbour mooring holders with a licence agreement after 1 Sep)</b>			
10% surcharge for use of vessel at any time during the period of winter storage afloat.			
<b>Without Electric:</b>			
1 Oct – 31 Mar per metre (pro-rata minimum 2 months)	£ 63.00	£ 63.00	A
Extended stay where available 1st - 30th April and 1st - 30th September. Per metre or part metre per night (rounded up).	£ 2.60	£ 2.60	V
<b>Electric Charges (Winter Berthing - Outer Harbour)</b>			
Meter refundable deposit	£ 25.00	£ 25.00	
Standing charge	£ 15.00	£ 15.00	Z
Rate per unit (subject to change if supply price changes)	£ 0.19	£ 0.19	V
<b>Permits for motorised water sports (PWCs (or jet-skis) , water skis etc)</b>			
Daily permit	£ 10.00	£ 10.00	O
2 day permit (must be consecutive days)	£ 15.00	£ 15.00	O
Weekly permit	£ 30.00	£ 30.00	O
Annual permit (RYA PWC Certificate or equivalent holder)	£ 75.00	£ 75.00	O
Annual permit (non-certificated)	£ 100.00	£ 100.00	O
<b>Leisure Visitors' Loyalty Scheme</b>			
Regular Visitors Loyalty Card - 5 nights for the price of 4. Terms and conditions apply.			
Short Stay Loyalty Card - 5 short stays for the price of 4. Terms and conditions apply.			
Free night does not include electricity. Not permitted with any other discount.			
Free night must be part of a second visit in July and August.			

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	Charge from 1.4.2019	Charge from 1.4.2020	VAT Code
<b>INNER HARBOUR MOORINGS</b>			
+20% for multi-hull if taking up more than 1 berth.			
Includes free use of grid and slipway for the associated vessel for annual berth holders.			
Annual marina berth holders may receive a 50% concession on the lower town centre season car park			
Permanent berth holders who are also local registered charities may apply for a 20% discount (limited to one vessel per charity).			
Private PWC docks are charged by length irrespective of berthing position. Jet-ski berth-holders require RYA PWC Certificate.			
Vessels overstaying without permission may be charged at a daily visitor rate with no loyalty discount.			
<b>Chain &amp; Sinker Mooring Fees (DT3/4/5 Residents only)</b>			
Tenders up to 3m - per metre, or part metre	£ 16.00	£ 16.30	A/Z
Vessels 3m and over - per metre, or part metre. Max 6.5m.	£ 64.20	£ 65.50	A/Z
<b>Weymouth and Portland Borough Council Pontoon Berths (Westwey Road and North Quay pontoons)(min 4 months)</b>			
Craft owned by residents of the former Borough of Weymouth and Portland – per metre, or part metre.			
Not open to new or returning customers. 4% discount on full price for 20/21 and then reduce by 2% per annum.			
Single Berth	£ 273.49	£ 284.89	A/Z
Twin Berth	80% of above	80% of above	A/Z
Age 60+ or ability to pay scheme (not applicable to new applicants)	95% of above	95% of above	A/Z
Craft owned by non residents, per metre, or part metre			
Single Berth	£ 290.94	£ 296.76	A/Z
Twin Berth	80% of above	80% of above	A/Z
PWC dock berth. NTM 04/16 applies.	£1,167.00	£1,167.00	A
Craft jointly owned by residents of the Borough of Weymouth and Portland and Non-Residents will be charged pro-rata.			
Electricity where supplied is paid by credit to a user's card, details of Unit and other charges are available in miscellaneous charges.			
Owners leaving their berth before the end of the agreement year will be charged a £30 admin charge.			
Berths reserved for customers are subject to a £100 deposit, refunded on occupation.			
<b>Temporary Mooring Charge Inner Harbour</b>			
<b>1 April - 30 September (per metre, or part metre per week)</b>			
<b>(min below, max 13 weeks, min 2 weeks between periods )(2 weeks notice)</b>			
<b>Rate is fixed when berth is taken</b>			
Up to 5 weeks (min 2 weeks)	£ 9.95	£ 10.15	A
Over 5 to 9 weeks (min 5 weeks)	£ 7.95	£ 8.10	A
Over 9 to 13 weeks (min 9 weeks)	£ 6.00	£ 6.10	A
<b>1 October - 31 March Winter Berthing Inner Harbour</b>			
Based on 40% of non-resident pontoon annual mooring rate per metre, or part metre but price frozen since 2017/18 (pro-rata - minimum period 2 months)	£ 110.77	£ 110.77	A
A rebate may be paid to a berth holder, having paid a full year's charge for mooring, where the berth has been re-let for a period in excess of one week. The weekly rebate is calculated as 50% of the weekly equivalent of the annual fee paid by the berth holder, less 15% administration fee and will be re-imbursed on a quarterly basis.			
<b>Special Category. Riparian owners</b> having their own private pontoon moorings extending no more than 18.3 metres from the Harbour wall.	35% of the charge per metre for pontoon berths for craft owned by residents of the Borough	35% of the charge per metre for pontoon berths for craft owned by residents of the Borough	V

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	Charge from 1.4.2019	Charge from 1.4.2020	VAT Code
<b>COMMERCIAL BERTHING, WHARFAGE AND CARGO</b>			
<i>PRICES MAY BE NEGOTIATED FOR EXTENDED STAYS</i>			
<b>Berthing fees for visiting registered fishing / commercial vessels over 500 gross tonne</b>			
Per 24 hours per gross tonne	£ 0.26	£ 0.27	A/Z
<b>Berthing fees for visiting registered fishing / commercial vessels over 100 and under 500 gross tonne</b>			
Per 24 hours per gross tonne	£ 0.40	£ 0.41	A/Z
<b>Berthing fees for visiting commercial/registered fishing vessels under 100 gross tonne</b>			
Per metre, or part metre (LOA) per 24 hours	£ 2.42	£ 2.46	A/Z
NB: summer/winter rates no longer apply			
20% surcharge on visiting fishing vessels unloading.			
In order to secure relief from VAT at zero rate for Harbour Dues under VAT Act 1983, Schedule 5, Group 10, Item 6a, as well as being for commercial purposes, a ship must be one whose gross tonnage is not less than 15 tonnes.			
Length overall (LOA) is the total length overall of the craft, inclusive of all projections and not its registered length for any other purpose. Gross Tonnage or the equivalent measured in accordance with the Tonnage Convention will be used to calculate charges where applicable.			
<b>Wharfage and Cargo Handling Charges payable in respect of Goods and other items Shipped, Unshipped or Transhipped in the Harbour. All cargo handling charges are negotiable</b>			
Re-handling all cargo – per tonne	£ 1.93	£ 1.97	A/Z
Loading rates, inclusive of handling – per tonne Sand	£ 5.63	£ 5.74	A/Z
<b>Passenger Tolls</b>			
Per passenger – embarking or disembarking	£ 0.75	£ 0.80	V
<b>Mooring Gang Charges</b>			
Vessel up to 1000 GT/GRT	£ 72.60	£ 74.06	A/Z
Vessel over 1000 GT/GRT	£ 145.21	£ 148.11	A/Z
Vessel with Linkspan	£ 292.76	£ 298.61	A/Z
Midnight to 6am	Plus 100%	Plus 100%	A/Z
Unmooring included in mooring except callback after lying over: - 50% of fee			
<b>Other Charges</b>			
Hire of Gangway (Per Day)	£ 52.70	£ 53.75	A/Z
Hire of Gangway (Per Week)	£ 199.08	£ 203.06	A/Z
Water – Connection Charge	£ 21.08	£ 21.50	A/Z
Water (non Peninsula) - Per cubic metre (including 10% admin)	£ 2.58	£ 2.53	Z
Water and Sewage (Peninsula supply) - Per cubic metre (including 10% admin)		£ 3.98	Z
Port Waste Charge - Cargo and Other Vessels, per visit or week	£ 69.50	£ 70.89	Z
Port Waste Charge - Sail Training Vessels, per visit or week	£ 20.85	£ 21.27	Z
<b>Berthing fees for permanent licensed commercial vessels (includes Licensed Pleasure Boats, Registered Fishing Vessels etc)</b>			
Charge per metre, or part metre, per annum:	£ 118.77	£ 121.15	A/Z
+20% may be charged for multi-hull if taking up more than 1 berth			
Includes free use of grid and slipway for the associated vessel for annual berth holders.			
Fee for commercial vessels does not include electricity or bulk water which will be metered and recharged separately.			
Owners leaving their berth before the end of the agreement year will be charged a £30 admin charge.			
<b>North Quay Floating Pontoon Facility (Commercials only)</b>			
Single berth, per metre, or part metre	£ 118.77	£ 121.15	A/Z
Twin berth, per metre, or part metre (not open to new			A/Z

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	Charge from 1.4.2019	Charge from 1.4.2020	VAT Code
<b>PILOTAGE CHARGES</b>			
<b>Vessels Navigating in Weymouth CHA Pilotage District</b>			
From Seaward Limits of District to Weymouth Harbour or vice-versa:			
Per Act of Pilotage:	£ 112.44 + 5.8p GRT	£ 114.69 + 6.0p GRT	Z
Subject to minimum charge	£ 130.00	£ 130.00	Z
Pilot Boat and Landing Charges. Calculated as a percentage of Act of Pilotage.	40%	40%	O
Vessels that fail to meet their reported ETA or ETD or fail to give sufficient notice may be liable to penalty payment of	25% of Fee	25% of Fee	A/Z
<b>Vessels navigating within Weymouth CHA Pilotage District, with valid exemption certificate</b>			
Proportion of Pilotage Dues including Boat and Landing Charges	20%	20%	Z
Subject to minimum charge	£ 70.00	£ 70.00	Z
<b>Pilot Boat Charges</b>			
Use of Pilot Boat within Licensed Area per hour	£ 149.89	£ 152.89	O
<b>Pilotage Exemption Certificates</b>			
Issue of Pilotage Exemption Certificate by examination	£ 245.00	£ 245.00	O
Re-examination for a Pilotage Exemption Certificate	£ 75.00	£ 75.00	O
Annual renewal of a Pilotage Exemption Cert.	£ 75.00	£ 75.00	O
Pilot's travelling expenses will also be included in pilotage			
<b>WEYMOUTH TOWN COUNCIL CHARGES</b>			
Support to Bay fireworks (RIB + 2 crew & Vessel Loading in Comm Area) (per event)		£ 250.00	
Swimraft deployment (per year)		£ 500.00	
Swimraft storage & maintenance (per year)		£ 500.00	

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	Charge from 1.4.2019	Charge from 1.4.2020	VAT Code
<b>MISCELLANEOUS HARBOUR CHARGES</b>			
Hire forklift and driver (per hour or part thereof)(30 mins minimum)	£ 58.55	£ 59.72	A
Hire of workboat and driver including towing (per hour or part thereof) (30 mins minimum)	£ 58.55	£ 59.72	A
Use of No 1 berth for 24 hours for contracted lift out	£ 100.00	£ 100.00	A
Use of No 1 berth thereafter per day	£ 100.00	£ 100.00	A
Deposits for stand pipes (refundable)	£ 150.00	£ 100.00	O
Standpipe hire per week	£ 50.00	£ 50.00	
Pontoon Key: Deposit Refundable	£ 15.00	£ 15.00	O
Electricity Key Card: Deposit Refundable	£ 5.00	£ 5.00	O
Electricity Smartcard Standing Charge (Annual berth-holders)	£ 19.00	£ 20.00	V
Electricity Smartcard Standing Charge (Lift-out customers and temporary berth-holders of less than 3 months)	£ 5.00	£ 10.00	V
Rate per unit (subject to change if supply price changes)	£ 0.19	£ 0.19	V
Fishing Gear Storage in Port (per pallet per month, up to 12 pallets)	£ 1.50	£ 1.55	
Fishing Gear Storage in Port (per pallet per month, over 12 pallets)	£ 3.00	£ 3.10	
Fishing and other gear disposal ( per m3)		tbc	
Boat on trailer storage in Commercial Area (per week or part of, per metre or part of)(min 2 weeks)	£ 2.00	£ 2.05	
Impounded Fishing Gear Release Fee	tbc	tbc	
Secure parking in port (per day) (approved by exception)	£ 10.00	£ 10.00	
Sewage Pumpout	tbc	tbc	
Labour Charge	tbc	tbc	
Provision and recovery of beach buoyed channels	£ 100.00	£ 100.00	
Hire of quayside display area - No.4 Berth Single event - up to 72 hours (Electricity and water charges additional as metered) (Discounted prices will be considered for charities)	£ 400	£ 400	A
Hire of quayside display area - Cargo Stage Single event - up to 72 hours (Electricity and water charges additional as metered) (Discounted prices will be considered for charities)	£ 600	£ 600	A
Electricity, water and other services for events on harbourside	As metered or estimated	As metered or estimated	
Arrest of Vessels	£ 111.25	£ 113.47	V
<b>Use of Boat Compound and other Landing Areas - Placing of Boats ashore for:</b>			
Storage, painting and/or repairs etc, per metre, or part metre, overall length per week (first 4 weeks)	£ 3.90	£ 4.00	A
Weymouth annual berth holders, per metre, or part metre, overall length per week (after 4 weeks)	£ 1.75	£ 1.80	A
Non Weymouth annual berth holders, per metre, or part metre, overall length per week (after 4 weeks)	£ 2.65	£ 2.70	A
Use of emergency lift out area after 4 weeks without permission defaults to (per metre, or part metre, per week):	£ 19.03	£ 19.41	A
<b>Use of Grids (per day)</b>			
WPBC Berth Holder (annual berth holder no charge)	£ 15.00	£ 15.00	V
Non WPBC Berth Holder	£ 45.00	£ 45.00	V
If not pre-booked and pre paid	£ 90.00	£ 90.00	V
Deposit for electric cable and key refundable	£ 10.00	£ 10.00	O
Deposit for water hose refundable	£ 10.00	£ 10.00	O
<b>Use of Slipway for launching or retrieving craft:</b>			
Per Day	£ 11.00	£ 11.00	V
Annual Permit	£ 150.00	£ 150.00	V
Unauthorised use of slipway, penalty charge	£ 75.00	£ 75.00	O
Parking of Trailers per day	£ 7.00	£ 7.00	V
<b>Licensing of Pleasure Boats</b>			
Pleasure Boats (Maximum 12 passengers)	£ 105.39	£ 107.50	O
Small Boats, Canoes, Pedaloos and similar craft	£ 14.13	£ 25.00	O
<b>Waterman's Licence:</b>			
Initial Licence	£ 62.06	£ 63.31	O
Renewal of Licence	£ 12.90	£ 13.16	O

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## APPENDIX 2020 – 21 SCALE OF CHARGES SIGNIFICANT CHANGES SUMMARY

CATEGORY/ITEM (F – Fisher Report Comment)	CHANGE
<b>Visiting Yachts and Permits</b>	
Short stay	Prices being held based on customer feedback.
Visitors' Daily Rates (F)	Increase summer rate by £0.05 to £2.95 per metre and winter rate at £2.25 per metre (both 2% increase). These are also reflected in the registered Charities figures.
Winter Storage Afloat	Hold the existing 2018/19 rate to encourage applicants.
Winter Storage Afloat Payments	Permit payment in 2 stages rather than all in advance to make it more inviting.
PWC Permits (F)	Hold the existing 2019/20 rate.
<b>Inner Harbour Moorings</b>	
General	Addition of the condition - Vessels overstaying without permission may be charged at a daily visitor rate with no loyalty discount.
All leisure moorings (F)	Increase by 2% and rounded up.
Chain and Sinker Moorings (F)	Due to the demise of W&PBC, the resident eligibility for these moorings has been changed to DT3/4/5 postcodes.
North Quay Floating Pontoon (F)	Charges changed to Commercial berthing page. Increase by 2% as per commercial berths.
Weymouth Residents Discount (F)	10% discount removed for new and returning customers in 2018/19. Reduced by 2% to 4% for 2020/21 and then 2% each subsequent year until removed in 22/23.
Temporary Charges (F)	Rate categories re-defined to remove confusion.
Winter Berthing Inner Harbour	Price frozen again to encourage alternative to Outer Harbour.
<b>Commercial Berthing</b>	
All commercial vessels charges	Increase by 2% and rounded up.
Water Charges	Split between Peninsula and non-Peninsula to reflect charges to harbour.

<b>Pilotage and Weymouth Town Council</b>	
Pilotage charges	Increase by 2%.
Pilotage Exemption Certificates	Increase by approx. 2.5%.
Weymouth Town Council	Introduction of new charges for services provided to Weymouth Town Council, currently swimrafts deployment and fireworks displays' support.
<b>Miscellaneous</b>	
Miscellaneous charges	Generally increase by 2%.
Licencing of Pleasure Boats - Small Boats, Canoes, Pedaloes and similar craft.	Increase to £25 to cover realistic costs of mandatory stickers and admin.
Disposal of fishing and other gear	A new charge to cover the cost of a skip. Disposal of gear should be an individual business cost.

## Appendix 2

### Bridport Harbour Budget Request 2020-21

	2019/20 Full Yr Budget £	2020/21 Draft Budget £	Inflation applied 2020/21 Draft Budget £	*Variance Year on Year £	
<b>Summary of Revenue Budget:</b>					
<b>Expenditure:</b>					
Employees	103,931	126,716	126,716	(22,785)	(A)
Vacancy Factor	(2,079)	(3,485)	(3,485)	1,406	(F)
Premises	9,353	9,353	9,772	(419)	(A)
Transport	3,771	3,771	3,855	(84)	(A)
Supplies and Services	37,773	112,773	133,543	(95,770)	(A)
Service Recharges (Non-controllable)	74,817	74,817	74,817	0	(F)
Third Party Payments (Contractors)	29,462	29,462	30,081	(619)	(A)
<b>Total Expenditure</b>	<b>257,028</b>	<b>353,407</b>	<b>355,299</b>	<b>(118,271)</b>	<b>(A)</b>
<b>Income:</b>					
Rents and Licences & Other Income Activities	(165,351)	(187,884)	(191,191)	25,840	(F)
<b>Total Income</b>	<b>(165,351)</b>	<b>(187,884)</b>	<b>(191,191)</b>	<b>25,840</b>	<b>(F)</b>
<b>Net Budget (surplus) / deficit</b>	<b>91,677</b>	<b>165,523</b>	<b>184,108</b>	<b>(92,431)</b>	<b>(A)</b>

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## Appendix 3

### Appendix 3 Lyme Regis Harbour Budget Request 2020-21

	2019/20 Full Yr Budget £	2020/21 Draft Budget £	<i>Inflation applied</i> 2020/21 Draft Budget £	*Variance Year on Year £	
<b>Summary of Revenue Budget:</b>					
<b>Expenditure:</b>					
Employees	104,232	104,063	104,063	169	(F)
Vacancy Factor	(2,085)	(2,862)	(2,862)	777	(F)
Premises	24,065	24,065	24,748	(683)	(A)
Transport	10,823	10,823	11,073	(250)	(A)
Supplies and Services	14,984	14,984	30,288	(15,304)	(A)
Service Recharges (Non-controllable)	74,686	74,686	74,686	0	(F)
Third Party Payments (Contractors)	11,322	11,322	11,560	(238)	(A)
<b>Total Expenditure</b>	<b>238,027</b>	<b>237,081</b>	<b>238,556</b>	<b>(15,529)</b>	<b>(A)</b>
<b>Income:</b>					
Rents and Licences & Other Income Activities	(160,781)	(160,781)	(163,997)	3,216	(F)
<b>Total Income</b>	<b>(160,781)</b>	<b>(160,781)</b>	<b>(163,997)</b>	<b>3,216</b>	<b>(F)</b>
<b>Reserve Movements</b>					
To Reserves - Transfer for future Harbour Dredging	25,250	25,250	25,780	(530)	(A)
<b>Total Reserve Movements</b>	<b>25,250</b>	<b>25,250</b>	<b>25,780</b>	<b>(530)</b>	<b>(A)</b>
<b>Net Budget (surplus) / deficit</b>	<b>102,496</b>	<b>101,550</b>	<b>115,340</b>	<b>12,844</b>	<b>(A)</b>

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**Dorset Council Bridport and Lyme Regis Harbours**  
**PROPOSED HARBOUR DUES AND CHARGES 2020/21**

<b>Moorings per metre</b>		<b>Current 19/20</b>	<b>Proposed 20/21</b>
Private (April to September)		<b>£86.50</b>	£86.50
Note: This may be extended outside of the summer season at the discretion of the Harbour Master, per month per metre		<b>£14.50</b>	£14.50
Commercial (April to March)		<b>£72.00</b>	£79.00
Temporary (April to September) per month		<b>£21.00</b>	£22.00
Private Outhaul		<b>£79.00</b>	£79.00
Commercial Outhaul		<b>£70.50</b>	£79.00
Private Tender Rack		<b>£37.00</b>	£80.00
Commercial Tender Rack		<b>£33.50</b>	£80.00

<b>Storage per metre</b>			
Weekly		<b>40.50</b>	£40.50
Annually		<b>107.50</b>	£107.50
Summer	Bridport	<b>94.00</b>	£94.00
	Trailers - Bridport	<b>94.00</b>	£94.00
	Lyme Regis	<b>94.00</b>	£94.00
	Kayaks (includes Licence)- Both Harbours	<b>37.50</b>	£80.00
	Kayaks (Monthly Charge)		£20.00
Winter	Bridport	<b>56.50</b>	£60.50
	Lyme Regis	<b>60.50</b>	£60.50

<b>Commercial visiting craft fees</b>			
Registered Fishing Vessels - overnight		<b>£43.50</b>	£45.00
Landing catch - per landing		<b>£43.50</b>	£45.00
Note: Both fees payable if vessel does both			

<b>Launching fees - All sizes</b>			
Day launch for motorised vessels		<b>£19.00</b>	£19.00
Day launch for sailing/ non- motorised vessels		<b>£10.50</b>	£10.50
Launch & moor (2 days + 1 night)		<b>£48.50</b>	£48.50
Additional day & night		<b>£29.50</b>	£29.50

<b>Launching fees - All sizes</b>			
Season ticket holders - 1 night temp mooring		<b>£10.50</b>	£10.50
Mooring holders - 1 night temp mooring		<b>£10.50</b>	£10.50
Mooring holders that spend a minimum of 10 nights on the pontoon will receive 2 free			

<b>Slipway Launch Season Tickets</b>			
General public season ticket		<b>£182.00</b>	£182.00
Approved Gig Club members (gig) season ticket		<b>£160.00</b>	£160.00
Approved Lyme Regis Power Boat Club members season ticket (for use at Lyme Regis only)		<b>£116.00</b>	£122.00
Approved Sailing Club members (dinghy up to 5.25m)		<b>£50.00</b>	£50.00

<b>Private visiting craft fees</b>			
Overnight	Up to 10 meters	<b>£21.00</b>	£21.00
	10-15 metres	<b>£26.50</b>	£26.50
	15-20 metres	<b>£31.50</b>	£31.50
	20+ metres	<b>£37.00</b>	£37.00
Outside buoy to include one return water Taxi lift ashore if required		<b>£10.50</b>	£10.50
Day Rate (6 hours maximum stay)		<b>£10.50</b>	£10.50

Loyalty Card - Pay for 5 overnight stays at either harbour and get 6th night free (valid per season only)

<b>Miscellaneous</b>			
Boat pressure washer by Harbour Staff ( <b>per meter</b> )		<b>£6.00</b>	£6.00
Boat lift in or out of harbour (Lyme Regis only)		<b>£148.00</b>	£152.50
Assistance by harbour vehicles/staff	15 minutes	<b>£25.00</b>	£25.00
	30 minutes	<b>£44.00</b>	£44.00
	45 minutes	<b>£63.00</b>	£63.00
	1 hour (& pro rata to the nearest 15 mins thereafter)	<b>£82.00</b>	£82.00
Assistance by harbour staff	Per hour (pro rata to nearest 15 mins)	<b>£44.00</b>	£44.00
Mechanical and marine services	Per hour (pro rata to nearest 30 mins)	<b>£44.00</b>	£44.00
Quayside parking for launch vehicles (Bridport Harbour only)		<b>£6.50</b>	£7.00
Quayside parking for launch vehicles (Lyme Regis Harbour only)		<b>£10.50</b>	£10.50
Quayside Parking for Commercial Fishermen (Bridport Harbour Only)		<b>£230.00</b>	£241.50
Allocated Parking for Commercial Fishermen (Lyme Regis Only)		<b>£420.00</b>	£441.00
Admin Charge		£25.00	£25.00
Waiting List Admin Charge		£25.00	£25.00
Removal of gear to storage		<b>£72.50</b>	£75.00
Commercial mooring transfer fee		<b>£835.50</b>	£860.50
Ply for hire licence	Tripping Boat	<b>£161.50</b>	£166.50

<b>Commercial passenger craft landing fees</b>			
Up to 12 persons	per passenger	<b>£0.68</b>	£0.68
12 to 50 persons	per boat	<b>£25.50</b>	£25.50
50 to 200 persons	per boat	<b>£187.50</b>	£187.50
Over 200 persons	per boat	By agreement	By agreement

<b>Commercial visiting vessels alongside</b>			
Up to 100 tonnes	per day	<b>£80.00</b>	£80.00
Up to 500 tonnes	per day	<b>£187.50</b>	£187.50
Over 500 tonnes		By agreement	By agreement

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## **Appendix 4B**

### **SCALE OF CHARGES SIGNIFICANT CHANGES SUMMARY 2020-21**

<b>CATEGORY/ITEM</b>	<b>CHANGE</b>
<b>Mooring fees</b>	
Moorings	Increase by 10% these have fallen below the private rate. Private moorings are for 6 months commercial for 12 months
Outhaul mooring	Increase by 10% in line with main mooring charges
Private and commercial tenders	Stop per meter charge and introduce per space charge this will save staff time checking tenders lengths and will be easier to administer
<b>Storage</b>	
Kayak	Stop per meter charge introduce set fee as tender racks
Kayak	Introduce monthly set fee charge Bridport
Bridport winter storage	Increase winter storage by 5% to bring back in line with Lyme Regis
<b>Commercial Visiting Fees</b>	Increase by 3%
<b>Slipway launch fees</b>	Increase Lyme Power Boat Club season ticket by 5% they are low compared to normal and Gig tickets
<b>Miscellaneous</b>	
Boat Lifts	Increase by 3% to help towards increasing machine repair cost
Quay side parking (Bridport)	Increase by 5%
Bridport fishermen parking	Increase 3%
Lyme Regis fishermen parking	Increase 3%
Removal of gear to storage	Increase 3%
Commercial mooring transfer fee	Increase 3%
Ply for hire licence	Increase 3%

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## **Harbours Committee Forward Plan – December 2019 For the period 1 December 2019 to June 2020 (Publication date – 4 December 2019)**

### **Explanatory Note:**

This Forward Plan contains future items to be considered by the Harbours Committee and Dorset Council. It is published 21 days before the next meeting of the Committee. The plan includes items for the meeting. There are standing items for each meeting which are shown in the table below followed by decision for specific meetings.

### **Harbour Committee Members**

**Cllr Kate Wheller** Chairman  
**Cllr Sarah Williams** Vice-Chairman  
**Cllr Dave Bolwell**  
**Cllr Rob Hughes**  
**Cllr Louie O’Leary**  
**Cllr Mark Roberts**  
**Jim Clarke**  
**Steve Pitman**  
**Matt Walkden**

## STANDING ITEMS

Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<b>Harbour Masters' Update/PMSC Issues</b> Separate reports to consider the ongoing activity of the Harbour Offices and any Port Marine Safety Code issues.  Key decision – No Public Access - Open	Harbours Committee	N/A	Designated Person and harbour users	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Keith Howorth, Weymouth Harbour Master</i> <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a>  <i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a>
<b>Harbours Consultative Groups</b> To receive key points from recent Harbour Consultative Group meetings (Weymouth quarterly, Bridport & Lyme bi-annually in Oct and Mar).  Key decision – No Public Access - Open	Harbours Committee	N/A	Weymouth, Bridport and Lyme Regis Harbour Consultative Groups	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Keith Howorth, Weymouth Harbour Master</i> <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a>  <i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a>
<b>Budget Monitoring</b> To provide an update on revenue and capital spend.  Key decision – No Public Access - Open	Harbours Committee	N/A	Service Accountants	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officer – Ken Buchan, Head of Environment and Well-Being,</i> <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a>
<b>Harbours Assets and Infrastructure Update</b> To provide an update of the engineering projects progress and issues.  Key decision – No Public Access - Open	Harbours Committee	N/A	Dorset Council Engineering Team	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officer – Ken Buchan, Head of Environment and Well-Being,</i> <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a>



<b>Points/questions from Committee Members</b> To discuss any concerns or issues raised by Committee Members.  Key decision – No Public Access - Open	Harbours Committee	N/A	N/A	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Keith Howorth,          Weymouth Harbour Master  <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a></i>  <i>James Radcliffe, Bridport and Interim          Lyme Regis Harbour Master  <a href="mailto:james.radcliffe@dorsetcopuncil.gov.uk">james.radcliffe@dorsetcopuncil.gov.uk</a></i>
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Subject / Decision	Decision Maker	Decision Due Date	Consultation	Background documents	Member / Officer Contact
<b>Port Marine Safety Code</b> Annual report for PMSC compliance by Designated Person  Key Decision - Yes Public Access - Yes	Harbours Committee  Dorset Council	19 February 2020	<u>Consultees:</u>  Designated Person  <u>Means of Consultation:</u>	Annual Report	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Keith Howorth, Weymouth Harbour Master</i> <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a>  <i>James Radcliffe, Bridport and Interim Lyme Regis Harbour Master</i> <a href="mailto:james.radcliffe@dorsetcouncil.gov.uk">james.radcliffe@dorsetcouncil.gov.uk</a>
<b>Harbour Consultative Committees</b> Terms of Reference  Key Decision – No Public Access - Yes	Harbours Committee	19 February 2020	<u>Consultees:</u>  <u>Means of Consultation:</u>	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead officer – Ken Buchan, Head of Environment and Well-Being,</i> <a href="mailto:ken.buchan@dorsetcouncil.gov.uk">ken.buchan@dorsetcouncil.gov.uk</a>
<b>Harbours Financial Out-turn 2019/20</b> To provide details of the final out-turn position of Weymouth, Bridport and Lyme Harbours  Key Decision - No Public Access - Open	Harbours Committee	June 2020	<u>Consultees:</u>  <u>Means of Consultation:</u>	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead Officers – Keith Howorth, Weymouth Harbour Master</i> <a href="mailto:keith.howorth@dorsetcouncil.gov.uk">keith.howorth@dorsetcouncil.gov.uk</a>  <i>James Radcliffe, Bridport and Interim Lyme Regis</i>

					<i>Harbour Master james.radcliffe@dorsetcouncil.gov.uk</i>
<b>Harbours Annual Report 2019/20</b> To submit the annual report for the harbours for Dorset Council  Key Decision - <b>Yes</b> Public Access - <b>Open</b>	Harbours Committee  Dorset Council	June 2020	<u>Consultees:</u>  <u>Means of Consultation:</u>	Annual Report	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead officer – Ken Buchan, Head of Environment and Well-Being, ken.buchan@dorsetcouncil.gov.uk</i>
<b>Setting of Harbours Scale of Charges for 2021/22</b> To approve proposed changes to the Harbours' Scale of Charges  Key Decision - Yes Public Access - Open	Harbours Committee	December 2020	<u>Consultees:</u> Lead officers Harbours Committee  <u>Means of Consultation:</u> Discussion	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead officer – Ken Buchan, Head of Environment and Well-Being, ken.buchan@dorsetcouncil.gov.uk</i>
<b>Harbours Budget Request 2021/25</b> To consider the Harbours Budget Requirements for 2021/25  Key Decision – Yes Public Access - Open	Harbours Committee  Dorset Council	December 2020	<u>Consultees:</u>  <u>Means of Consultation:</u>	None	Portfolio Holder - Cabinet Member for Highways, Travel and Environment  <i>Lead officer – Ken Buchan, Head of Environment and Well-Being, ken.buchan@dorsetcouncil.gov.uk</i>

### **Private/Exempt Items for Decision**

Each item in the plan above marked as 'private' will refer to one of the following paragraphs.

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the shadow council proposes:-
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.